

AGENDA

Meeting: Western Area Licensing Sub Committee

Place: The Kennet Room - County Hall, Trowbridge BA14 8JN

Date: Tuesday 4 October 2016

Time: <u>10.30 am</u>

Matter: Application for a Variation of a Premises Licence - Center Parcs,

Longleat Forest Holiday Village, Warminster

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email lisa.pullin@wiltshire.gov.uk, of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Desna Allen Cllr Trevor Carbin Cllr Allison Bucknell

Reserve Member

Cllr Pip Ridout

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AGENDA

1 Election of Chairman

To elect a Chairman for the meeting of the Sub Committee.

2 Apologies for Absence/Substitutions

To receive any apologies for absence and to note any substitutions.

3 **Procedure for the Meeting** (Pages 5 - 12)

The Chairman will explain the attached procedure for the members of the public present.

4 Chairman's Announcements

The Chairman will give details of the exits to be used in the event of an emergency.

5 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 Licensing Application (Pages 13 - 18)

To consider and determine an application for a variation of a Premises Licence in respect of Center Parcs, Longleat Forest, Warminster, Wiltshire, BA12 7PU made by Center Parcs Limited. The report of the Licensing Officer is attached.

Appendix 1 - Variation Application (Pages 19 - 38)

Appendix 2 - Plans accompanying application (Pages 39 - 114)

Appendix 3 - Existing Premises Licence (Pages 115 - 118)

Appendix 4 - Parish Council representation (Pages 119 - 120)





LICENSING COMMITTEE

PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 APPLICATIONS

1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing:
 - "Applicant" means the person who has submitted an Application for consideration by the Committee.
 - "Applicant's Premises" means premises subject to the Application.
 - "Applicant's Representative" means a person attending a Hearing to assist or represent an Applicant including a lawyer.
 - "Application" means an application for the Grant/Variation/Transfer/Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.
 - "Chairperson" means the Member who is the Chairperson of the Committee for the particular Hearing.
 - "Committee" means the Council's Licensing Committee and includes any Sub Committee of the Licensing Committee.
 - "Committee Lawyer" means the Council's Lawyer (including an external Lawyer instructed by the Council's Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.
 - "Committee Manager" means the Council's Officer who is present at a Hearing to take minutes.
 - "Committee Report" means the Licensing Officer's written report to the Committee concerning an Application, a copy of which has been previously made available to the Applicant or their Representative, a Responsible

Authority or their Representative or any person who has made a Relevant Representation or their Representative.

- "Hearing" means a meeting of the Committee at which an Application is considered.
- "Licence" means a Licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.
- "Licensing Officer" means the Council's Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.
- "Licensing Authority" the Council in whose geographical area the subject matter of the Application relates to, and includes the Council's Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.
- "**Member**" means a Member who is a Member of the Committee that is considering an Application.
- "Person making a Relevant Representation" means a person who is present at a Hearing to make representations in respect of an Application and includes any person who is present to assist or make representations on behalf of that person including a Lawyer.
- "Responsible Authority" means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

3 Key Principles

- 3.1 The principles of 'natural justice', and Article 6 'Right to a Fair Trial', which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:
 - 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
 - 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;
 - 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation;

- 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation.
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.
- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

4 The Hearing

- 4.1 The Hearing shall take place in public.
 - 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.
 - 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
 - A refuse to permit them to return;
 - B permit them to return only on such conditions as the Committee may specify;
 - C in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee in writing any information which they would have given orally.
- 4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.6 Where there are a number of people who have attended the Hearing to make the same representation then the Committee would normally require that a spokesperson be appointed by them to make the representations on behalf of all of those who have made Relevant Representations.

5 Presentation of Submissions

- 5.1 The Chairperson will introduce the Application.
- 5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.
- 5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:
 - 5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:
 - A the options available to it;
 - B the considerations that are relevant in reaching its decision.
 - 5.3.2 The Applicant (or the Applicant's Representative) will orally present its submission which may include:
 - A presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
 - B confirming key information and answer pertinent questions; and
 - C calling witnesses in support of the Application (see paragraph 4.3).
 - 5.3.3 A Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation will orally present their representations in turn which shall include:
 - A the grounds of the representation to the Application; and
 - B any condition(s) that the Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

6 Questioning of Submissions

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or any person/s who have made a Relevant Representation to ask questions through them of the other parties.
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

7 Documentation

7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any person/s who have made a Relevant Representation . If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

8 Intervention

The Chairperson shall permit the following interventions at any point in the Hearing:

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

9 Failure of Parties to Attend Hearing

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:
 - 9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or
 - 9.2.2 hold the Hearing in the party's absence.
- 9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

10 Closing Submissions

10.1 The Chairperson shall allow first, the Responsible Authority/Authorities and any person/s who have made a Relevant Representation to make a closing oral submission(s) and secondly invite the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application.

11 Decision

- 11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered in private, and to consider any legal issues raised by the Members.
- 11.2 The decision, and reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties after the Committee has deliberated in private on the Application.
- 11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.

Hearing Procedure Summary

- 1. The Democratic Services Officer will request nominations for a Chairman for the Hearing.
- 2. The Chairperson welcomes all those present and introduces the Application.
- 3. The Chairperson introduces the members of the Sub Committee and invites all parties present (Applicant, Responsible Authority/Authorities, any person/s who have made a Relevant Representation and Council Officers) to introduce themselves.
- 4. The Chairperson outlines the Hearing Procedure as set out in the Agenda, makes any relevant announcements and asks for any declarations of interest.
- 5. The Licensing Officer is asked to present their Committee Report.
- 6. The Applicant/their representative is invited to address the Sub Committee in support of their application.
- 7. Questions to the Applicant by Members of the Sub Committee.
- 8. Questions to the Applicant by Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation which are to be directed through the Chairperson.
- 9. Any Responsible Authority/Authorities and/or any person/s who have made a Relevant Representation are invited to address the Sub Committee in support of their representations.
- 10. Questions to the Responsible Authorities/those who have made a Relevant Representation by Members of the Sub Committee.
- 11. Questions to the Responsible Authorities/those who have made a Relevant Representation by the Applicant, which are to be directed through the Chairperson.
- 12. Closing submissions by those Parties who have made a Relevant Representation in reverse order.
- 13. Closing submissions by the Applicant.
- 14. Sub Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
- 15. Sub Committee returns and the Lawyer gives a summary of any legal advice that may have been given to the Sub Committee.
- 16. The Chairperson either gives the decision with reasons, or advises that it will be released in writing with reasons within the statutory time limits (5 working days).



WILTSHIRE COUNCIL

WESTERN AREA LICENSING SUB COMMITTEE

4 October 2016

Application for a Variation of a Premises Licence; Center Parcs, Longleat

Forest, Warminster, Wiltshire, BA12 7PU

1. **Purpose of Report**

1.1 To determine an application for a variation of a Premises Licence in respect of Center Parcs, Longleat Forest, Warminster, Wiltshire, BA12 7PU made by Center Parcs Limited.

2. **Background Information**

- 2.1 An application for a variation of a Premises Licence in respect of Center Parcs, Longleat Forest has been made by Center Parcs Limited for which one relevant representation has been received.
- 2.2 Wiltshire Council (as the Licensing Authority) must hold a hearing to consider the application having regard to the representations. In accordance with Section 35(3) of The Licensing Act 2003 the Licensing Sub Committee is required to take such of the steps listed in 2.4 below as it considers appropriate for the promotion of the licensing objectives. In considering the application and the relevant representations, the Sub Committee must also have regard to relevant Government guidance and the Council's Licensing Policy.
- 2.3 The licensing objectives are:
 - The Prevention of Crime and Disorder; i)
 - ii) Public Safety;
 - iii) The Prevention of Public Nuisance; and
 - The Protection of Children from Harm. iv)
- 2.4 Such steps are:
 - To modify the conditions of the licence. i)
 - ii) To reject the whole or part of the application.
 - To grant the application as applied for. iii)
- 2.5 On 1 August 2016 an application for a variation of the existing premises licence, was received and accepted as a valid application.

- 2.6 The details of the variation applied for, are as follows:
 - Update licensed area, to exclude accommodation, car park & arrivals lodge.
 - Update plans of each individual unit, with unit name changes reflected.
 - Addition of indoor sporting events.
 - Increase numbers, from 4,999 to 8,700 to include 'changeover days'.
 - Add the following condition:
 - "Temporary bars will be placed in various locations within the perimeter of Center Parcs licensed areas for special events, including:
 - Winter Wonderland (Nov-Dec): temporary bar outside of the Sports Café and at Village Square
 - New Year's Eve: temporary bar outside the Jardin Des Sports
 - Sporting events: temporary bars in each of the above locations For any additional temporary bars, Center Parcs will notify Wiltshire Council at least 7 days in advance of the event and confirm the location of the temporary bar, the date(s) it will be in place and the hours of operation."

A copy of the application form is attached as **Appendix 1**. The plans accompanying the application are attached as **Appendix 2**.

2.7 Since 24 November 2005, the premise has benefited from a Premises Licence issued under the Licensing Act 2003. The original licence allowed the following:

Licensable Activity	Hours
Films (Indoors)	Monday-Sunday 00:00-24:00
Live Music (Indoors &	Monday-Sunday 00:00-24:00
Outdoors)	
Recorded Music (Indoors &	Monday-Sunday 00:00-24:00
Outdoors)	
Performances of Dance	Monday-Sunday 00:00-24:00
(Indoors & Outdoors)	
Anything of a similar	Monday-Sunday 00:00-24:00
description to that falling	
within (e), (f) or (g) (Indoors &	
Outdoors)	
Late Night Refreshment	Monday-Sunday 23:00-05:00 (Next Day)
(Indoors & Outdoors)	
Supply of Alcohol (On and	Monday-Sunday 00:00-24:00
Off)	

- 2.8 The Premises Licence was subsequently varied in July 2006. The application was to carry out the following:
 - 1. Vary the existing licensed area to include an additional area.
 - 2. Remove the conditions and embedded restrictions from licenses transferred under the transitional provisions of the Licensing Act 2003.

- 3. Replacement of existing conditions with conditions set out in the application.
- 4. To allow outdoor dancing in the areas shown on the plan.
- 2.9 The Premises Licence was varied again in January 2007. This application was to carry out the following:
 - 1. Vary the licensed area to delete reference to specific areas.
 - 2. Variation of conditions.
 - 3. Addition of plays to licensable activities.

The current Premises Licence is attached as **Appendix 3**.

2.10 A general licensing inspection was carried out at the premises on 25 February 2016. It was following this inspection that I advised Center Parcs that they needed to apply for a variation. This was as a result of some of the plans attached to the premises licence being outdated and the 5,000 person limit on the site at any one time potentially being excelled.

3. Consultation and Representations

- 3.1 The application process requires a public notice (on pale blue paper) to be posted on the premises for a period of 28 days together with a publication of notice in a local news paper within 10 working days, starting on the day the authority receives the application. During the consultation period one relevant representation has been received from Horningsham Parish Council.
- 3.2 Responsible Authorities
 - None
- 3.3 Interested Parties
 - Horningsham Parish Council
- 3.4 A summary of the representations made is detailed in the table below:

Representation	Licensing Objective	Accepted	Comments
That the traffic from the	Public Safety	Yes	-
further 3700 persons will			
cause even more public			
safety issues than were			
being had at present.			

3.5 The relevant representation is attached as **Appendix 4.**

4. Legal Implications

4.1 This hearing is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing

Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.

- 4.2 The Applicant and Responsible Authority who have made representations have been informed of the date, time and location of the hearing and their right to attend and be represented.
- 4.3 At the hearing the applicant and the Responsible Authority who have made representations are entitled to address the Sub Committee and to ask questions of the other party, with the consent of the Sub Committee.

5. Officer Recommendations

5.1 Officers are not permitted to make a recommendation – the decision is to be reached by the members of the Licensing Sub Committee.

6. Right of Appeal

- 6.1 It should be noted that the Premises Licence Holder, and the Responsible Authority who have made representations may appeal the decision made by the Licensing Sub Committee to the Magistrates Court. The appeal must be lodged with the Magistrates Court within 21 days of the notification of the decision.
- 6.2 In the event of an appeal being lodged, the decision made by the Licensing Sub Committee remains valid until any appeal is heard and any decision made by the Magistrates Court.
- 6.3 A Responsible Authority or any person may apply to the Licensing Authority for a Review of a Premises Licence. Whether or not a Review Hearing takes place is in the discretion of the Licensing Authority, but, if requested by a person other than a Responsible Authority will not normally be granted within the first 12 months except for the most compelling circumstances.

Report Author: Hannah Hould

Public Protection Officer (Licensing)

Date of report: 20 September 2016

Background Papers Used in the Preparation of this Report

- The Licensing Act 2003
- The Licensing Act (Hearings) Regulations 2005
- Guidance issued under Section 182 of the Licensing Act 2003
- Wiltshire Council Licensing Policy

Appendices

- 1 Variation application
 2 Plans accompanying application
 3 Existing premises licence
 4 Parish Council representation



Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

₽We Center Parcs
(Insert name(s) of applicant)
being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below
Dyamica lianga nyehar

Part 1 - Premises Details

WW0700012LAPRVA

Longleat For	es of premises or, if none, ordnar est est Holiday Village	nce survey map refere	ence or description	
Post town	Warminster		Postcode	BA12 7PU
Telephone n	umber at premises (if any)	01985 848000	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Non domosti	c rateable value of premises	£7,466,000		

Daytime contact		
telephone number		
E-mail address (optional)		
Current postal address if different from premises address		
Post town		Postcode
Part 3 - Variation Please tick as appropriate Do you want the proposed variation If not, from what date do you want Do you want the proposed variation (Please see guidance note 1)	the variation to take effect? n to have effect in relation to the in	DD MM YYYY
- Updated plans of each ind - Addition of indoor sportin - Increase in numbers, from - Condition to be added: "Temporary bars will be p areas for special events, in - Winter Wonderland (Name) Square - New Year's Eve: temporary sporting events: temporary additional temporary	exclude accommodation, car park a ividual unit g events 4,999 to 8,700 to include 'changed laced in various locations within the cluding: Nov-Dec): temporary bar outside of corary bar outside the Jardin Des Sporary bars in each of the above local ary bars, Center Parcs will notify Veconfirm the location of the temporary	& arrivals lodge over days' ne perimeter of Center Parcs license f the Sports Café and at Village ports
If your proposed variation would nexpected to attend the premises at		

expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Prov	rision of regulated entertainment	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
		_
Prov	vision of late night refreshment (if ticking yes, fill in box I)	
Sup	ply of alcohol (if ticking yes, fill in box J)	
In a	ll cases complete boxes K, L and M	

A

Plays Standard days and timings (please read guidance note			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
7)			,	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	e note 4)	
Tue					
Wed			State any seasonal variations for performing plays note 5)	please read gui	dance
Thur					
Fri			Non standard timings. Where you intend to use the performance of plays at different times to those list the left, please list (please read guidance note 6)		
Sat	********				
Sun					

	rd days and e read guida		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
′)				Outdoors	Ш
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 4)	
Tue					
Wed	*******		State any seasonal variations for the exhibition of fil guidance note 5)	ms (please read	l
Thur					
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to those listed in left, please list (please read guidance note 6)		
Sat					
Sun					

Indoor sporting events Standard days and timings (please read guidance note 7)		l timings	Please give further details (please read guidance note 4) Indoor sporting events, as required.
Day	Start	Finish	
Mon	00:00		
		24:00	
Tue	00:00		State any seasonal variations for indoor sporting events (please read
		24:00	guidance note 5)
Wed	00:00		
		24:00	
Thur	00:00		Non standard timings. Where you intend to use the premises for indees sporting events at different times to those listed in the column on the
D.i		24:00	left, please list (please read guidance note 6)
Fri	00:00		
		24:00	
Sat	00:00		
		24:00	
Sun	00:00		
		24:00	

Boxing or wrestling entertainments Standard days and timings			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	e read guida		(product road gardanico note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 4)	
Tue					
Wed			State any seasonal variations for boxing or wrestling (please read guidance note 5)	enterta <u>inmen</u> t	e
Thur					
Fri			Non standard timings. Where you intend to use the or wrestling entertainment at different times to thos column on the left, please list (please read guidance n	e listed in the	xing
Sat					
Sun					

Live music Standard days and timings (please read guidance note			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
7)	J			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	e note 4)	
Tue					
Wed			State any seasonal variations for the performance (read guidance note 5)	of live music (pl	ease
Thur					
Fri	P4424444		Non standard timings. Where you intend to use the performance of live music at different times to those on the left, please list (please read guidance note 6)		
Sat	*********				
Sun					

Standa	ded music ard days and read guida		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
7)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	e note 4)	
Tue					
Wed			State any seasonal variations for the playing of rece read guidance note 5)	orded music (ple	ease
Thur					
Fri			Non standard timings. Where you intend to use the playing of recorded music at different times to thos on the left, please list (please read guidance note 6)		
Sat	*******				
Sun	****				

Performances of dance Standard days and timings (please read guidance note 7)		timings	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	e note 4)	
Tue					
Wed			State any seasonal variations for the performance of guidance note 5)	f dance (please	read
Thur					
Fri	****		Non standard timings. Where you intend to use the performance of dance at different times to those list the left, please list (please read guidance note 6)		
Sat					
Sun					

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)		t falling (g) timings	Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance	Indoors	
Mon			note 3)	Outdoors	
				Both	
Tue	~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~		Please give further details here (please read guidance	note 4)	
Wed					
Thur	****		State any seasonal variations for entertainment of a to that falling within (e), (f) or (g) (please read guidar		<u>tion</u>
Fri					
Sat			Non standard timings. Where you intend to use the entertainment of a similar description to that falling at different times to those listed in the column on the (please read guidance note 6)	within (e), (f) o	r (g)
Sun	***********				

Late night refreshment Standard days and timings (please read guidance note		timings	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
7)			Quantities and garages and and an arrange and arrange arrange and arrange	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 4)	
Tue					
Wed	***************		State any seasonal variations for the provision of late (please read guidance note 5)	e night refreshr	nent
Thur	****				
Fri			Non standard timings. Where you intend to use the provision of late night refreshment at different times the column on the left, please list (please read guidance)	s, to those listed	-
Sat					
Sun					

Supply of alcohol Standard days and timings (please read guidance note 7)		timings	Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
		nce note		Off the premises	
Day	Start	Finish		Both	
Mon			State any seasonal variations for the supply of alcoguidance note 5)	ohol (please read	
Tue					
Wed	***************************************				
Thur			Non-standard timings. Where you intend to use the supply of alcohol at different times to those listed in the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Hours premises are open to the public Standard days and timings (please read guidance note 7)		
Day S	start Finish	
Mon		
Tue		
Wed		Non standard timings. Where you intend the premises to be open to the
Thur		public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri		
Sat		
Sun		

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

8	I have enclosed the premises licence	X
•	I have enclosed the relevant part of the premises licence	
If yo	u have not ticked one of these boxes, please fill in reasons for not including the licence or part of it w	
Reas	ons why I have not enclosed the premises licence or relevant part of premises licence.	
		- 1

M
Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:
a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)
b) The prevention of crime and disorder
c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

Checklist:

Please tick to indicate agreement

6	I have made or enclosed payment of the fee; or	X
	I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.	
6	I have sent copies of this application and the plan to responsible authorities and others where applicable. **	
•	I understand that I must now advertise my application.	X
0	I have enclosed the premises licence or relevant part of it or explanation.	X
9	I understand that if I do not comply with the above requirements my application will be rejected.	×

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

^{**} As discussed with Hannah Hould, we would be grateful if you could forward copies of our application, by email, to the other relevant responsible authorities.

Part 5 – Signatures (please read guidance note 11)
--

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	29/07/2016
Capacity	DIRECTOR.

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

Gemma Burrows, Legal & Insurance Advisor

Center Parcs

1 Edison Rise

New Ollerton

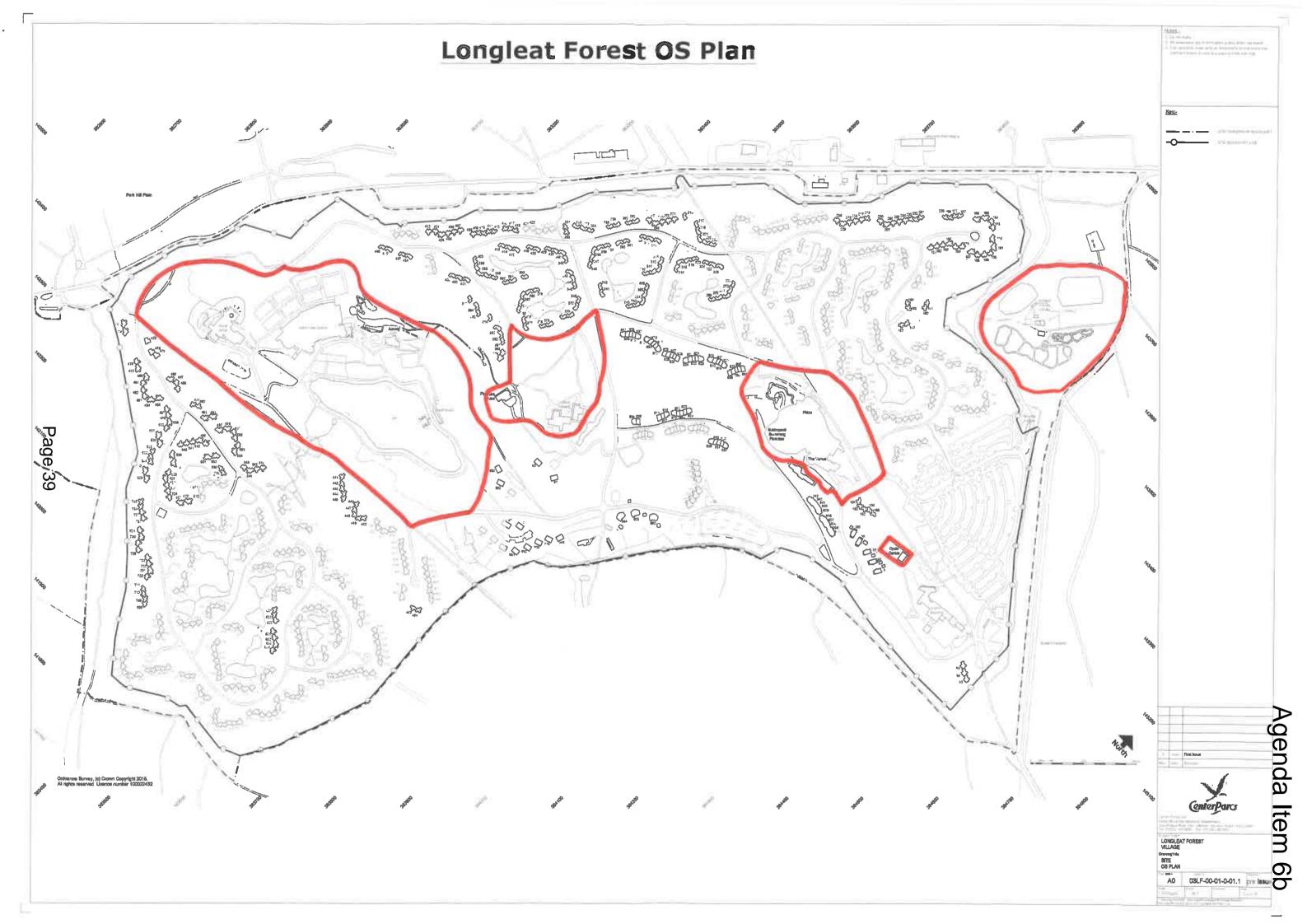
Post town	Newark	Pos	st code	NG22 9DP
Telephone number (if any)		01623 821625		

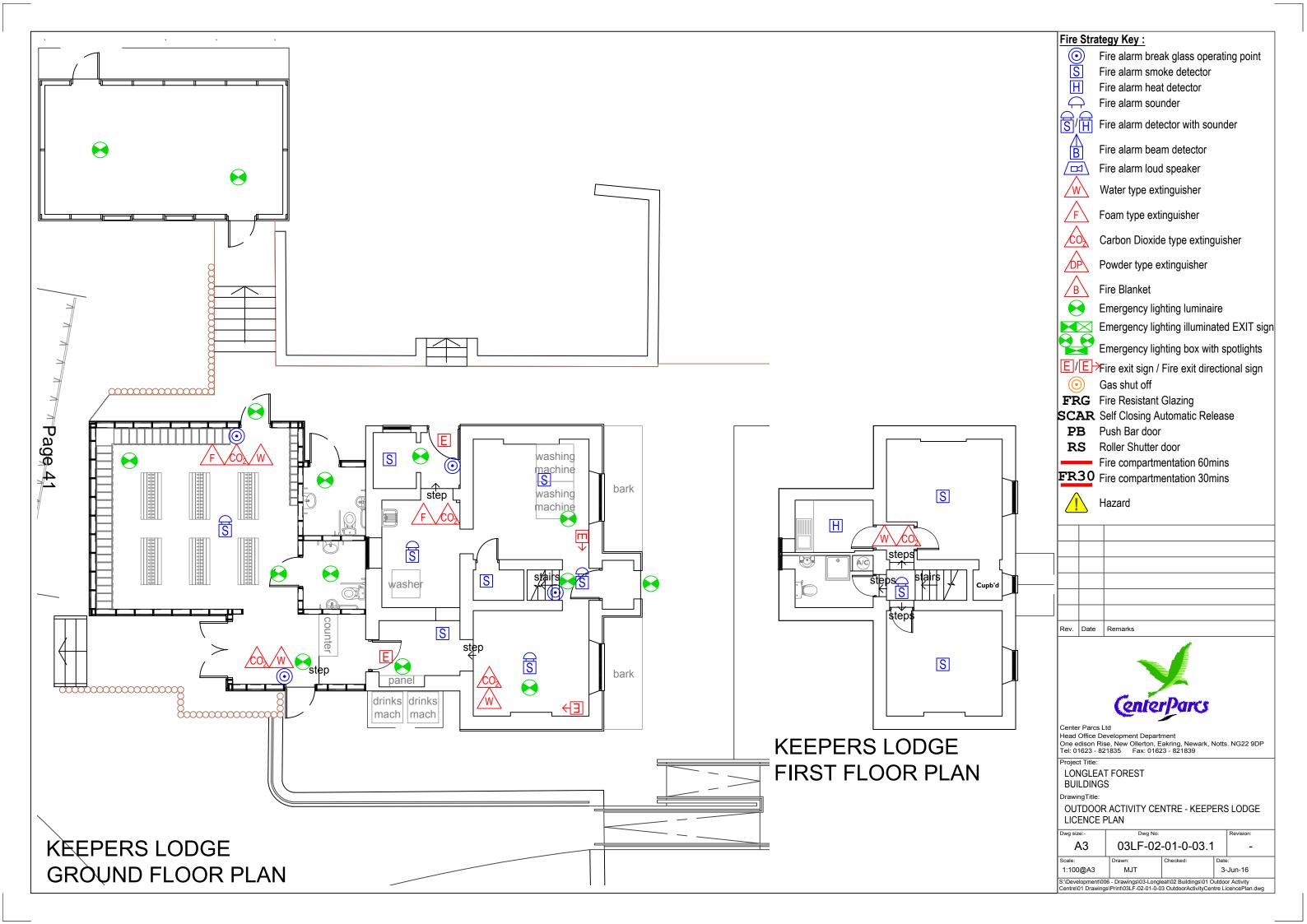
Gemma.Burrows@centerparcs.co.uk

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

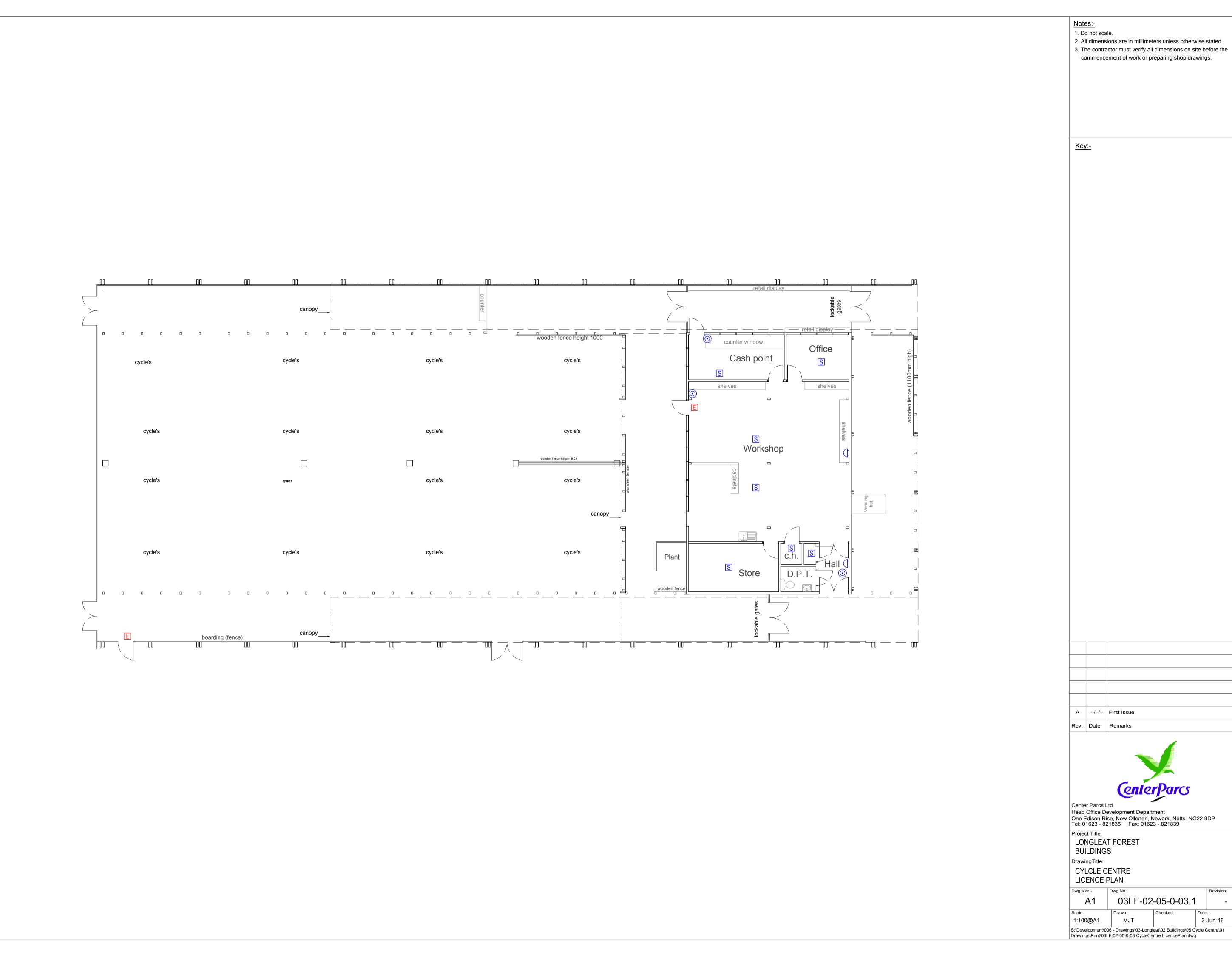
- 1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.
- Describe the premises. For example the type of premises, its general situation and layout and any
 other information which could be relevant to the licensing objectives. Where your application
 includes off-supplies of alcohol and you intend to provide a place for consumption of these offsupplies, you must include a description of where the place will be and its proximity to the
 premises.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or seminudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.



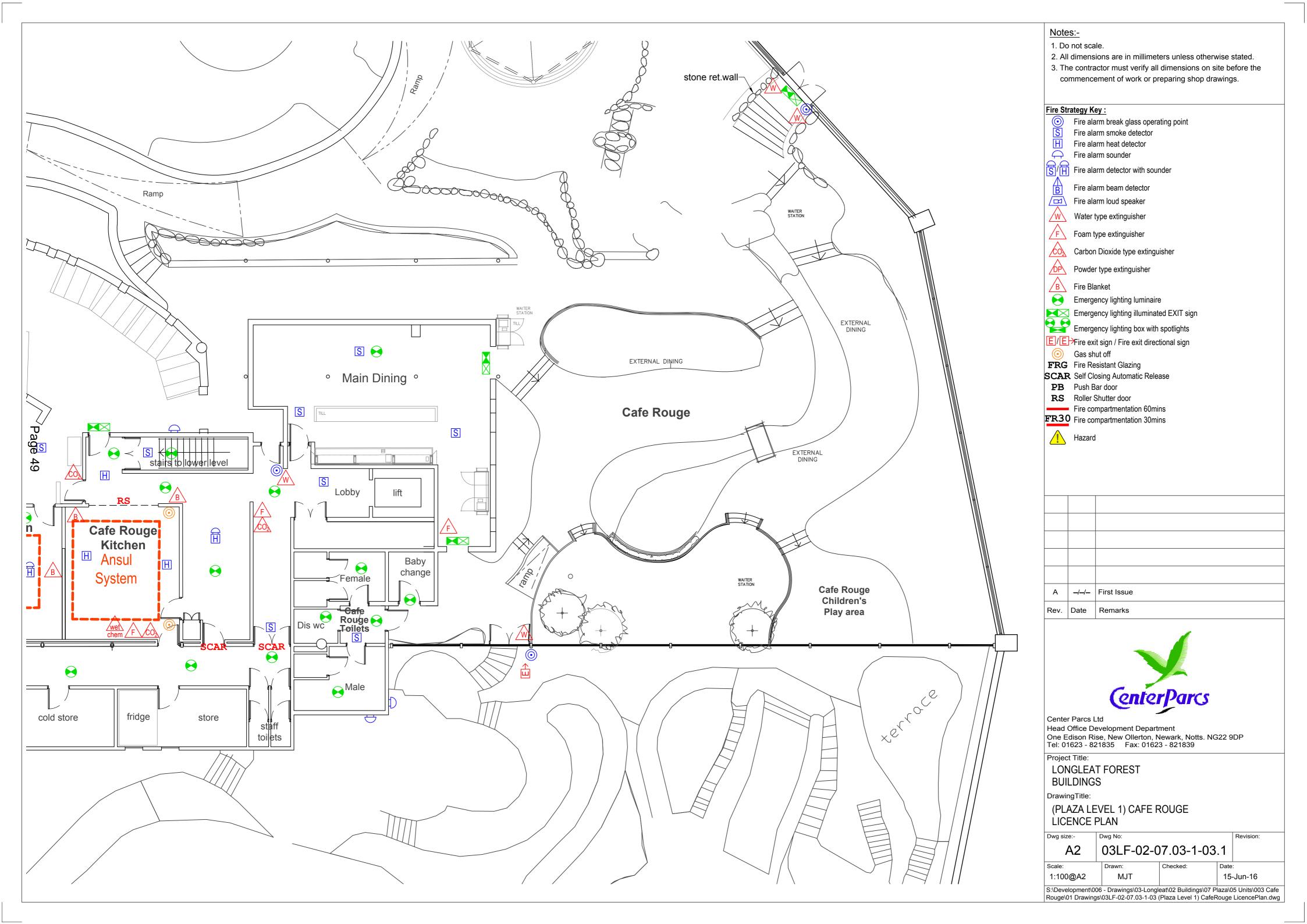


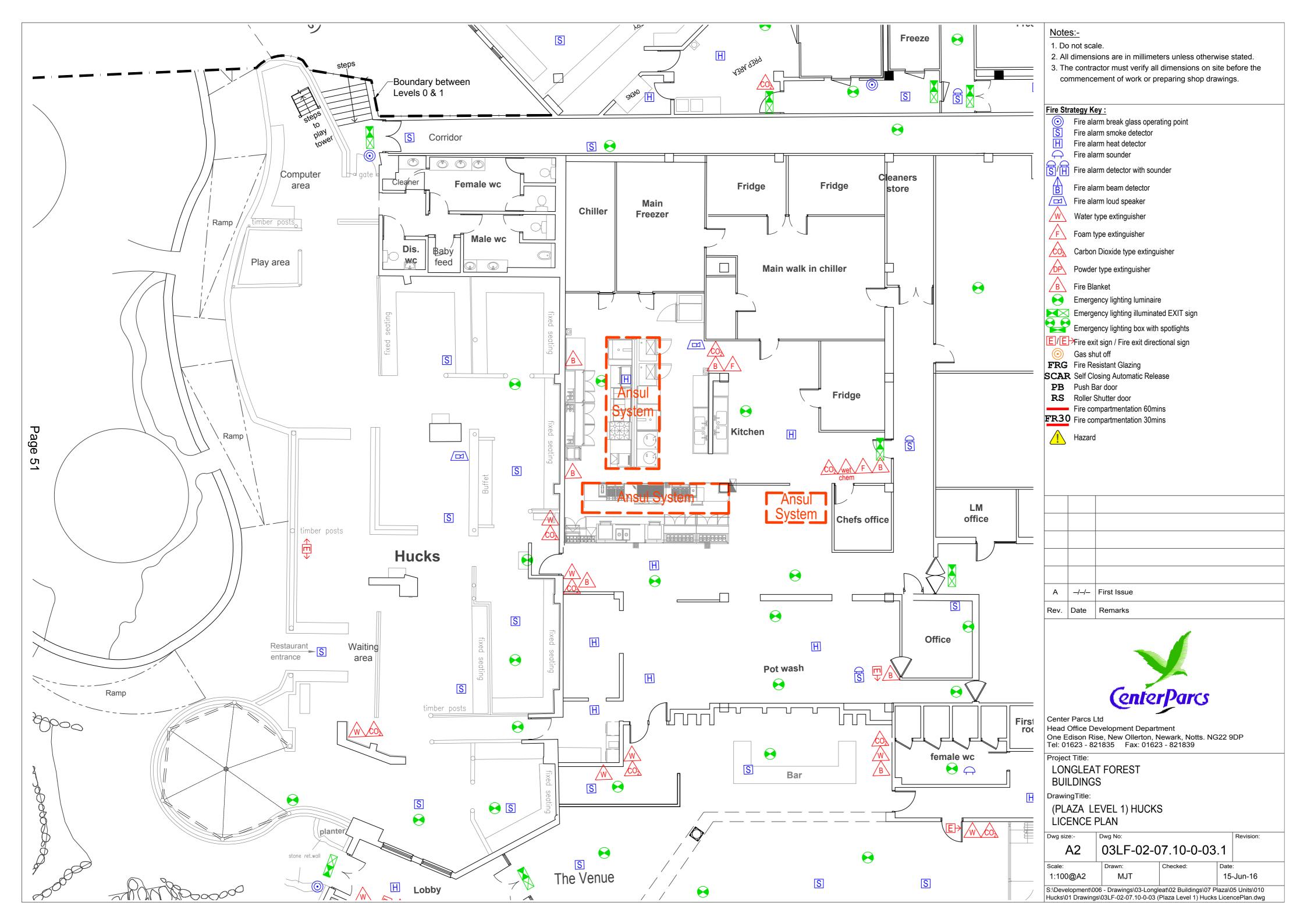




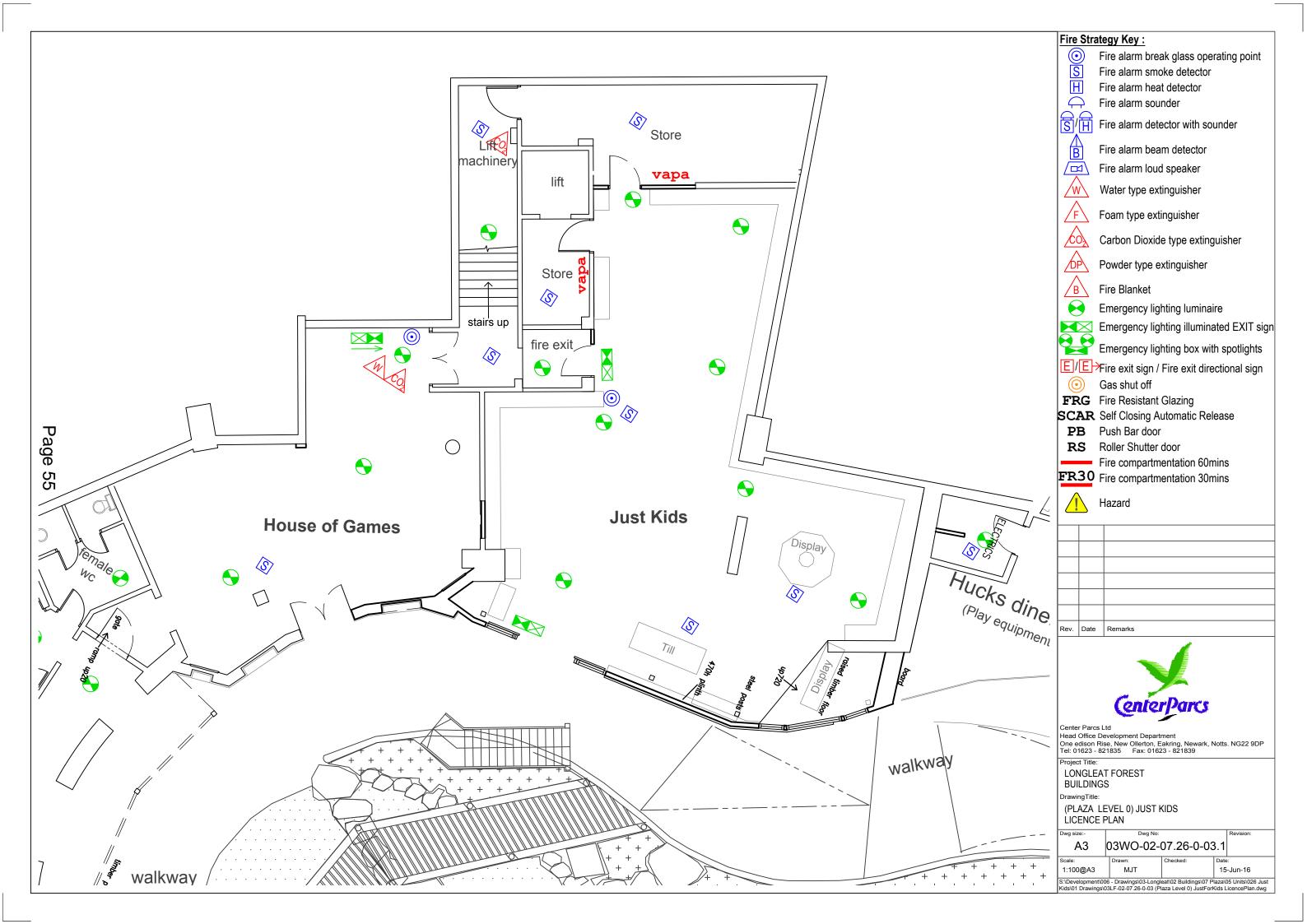


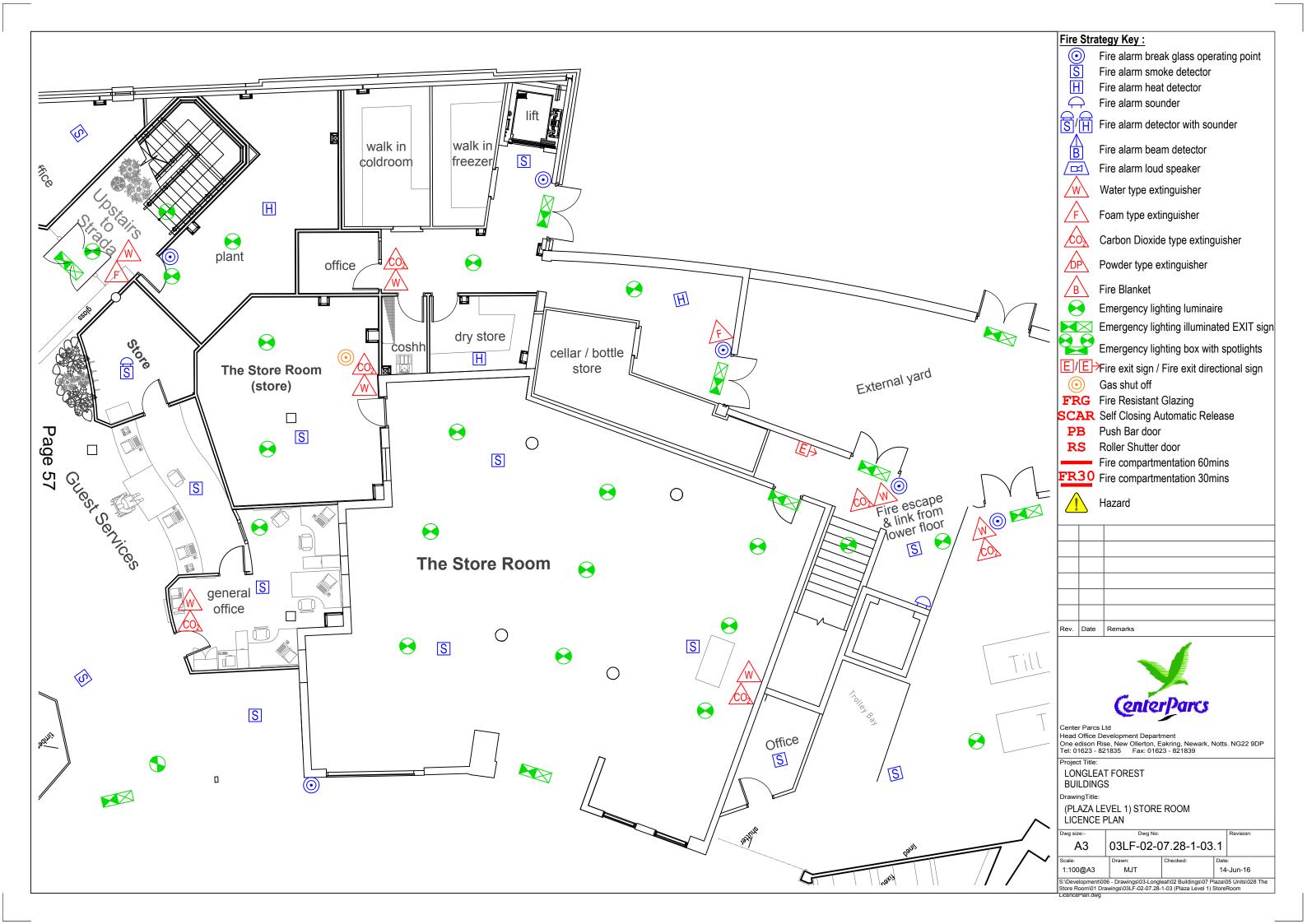


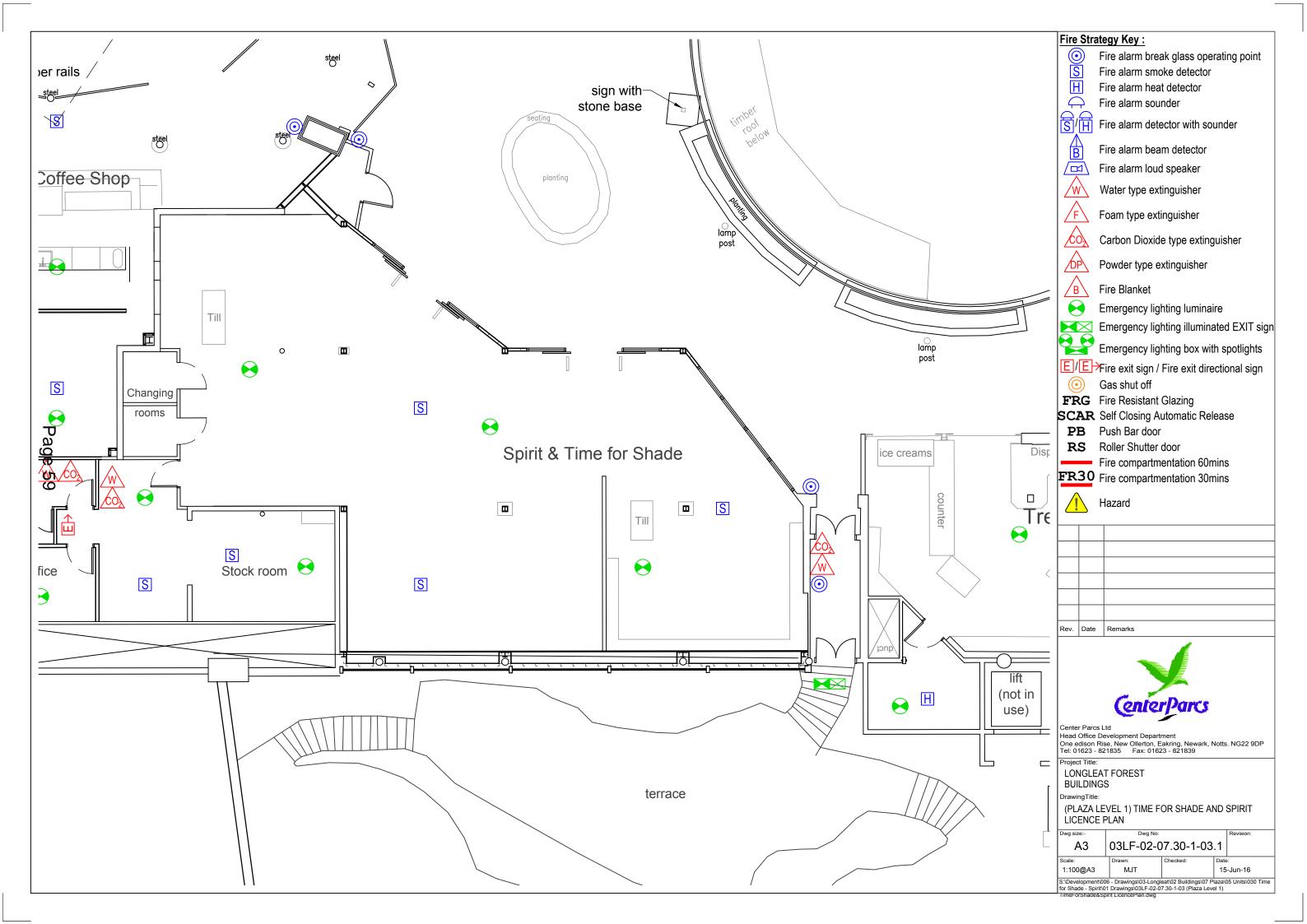


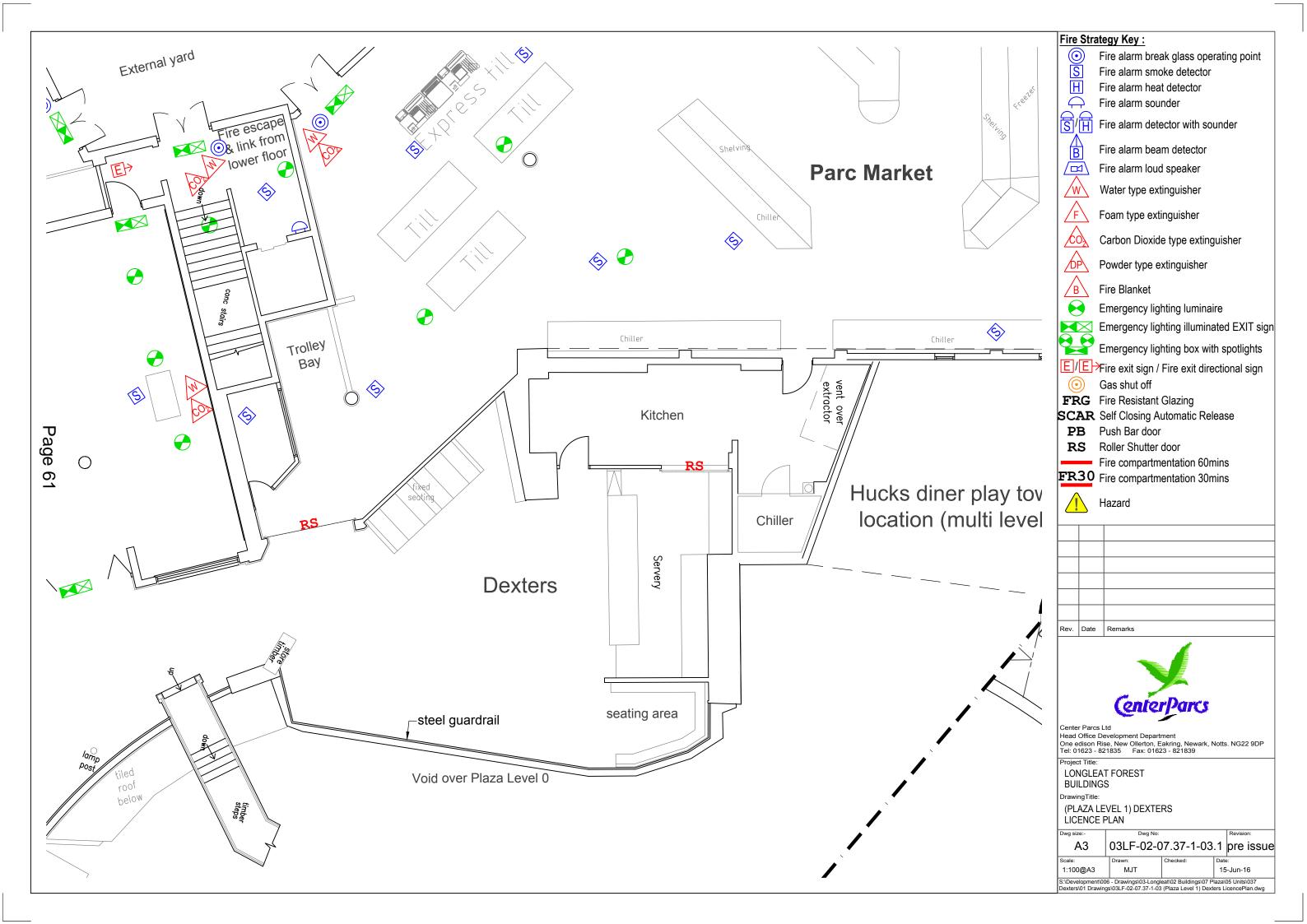


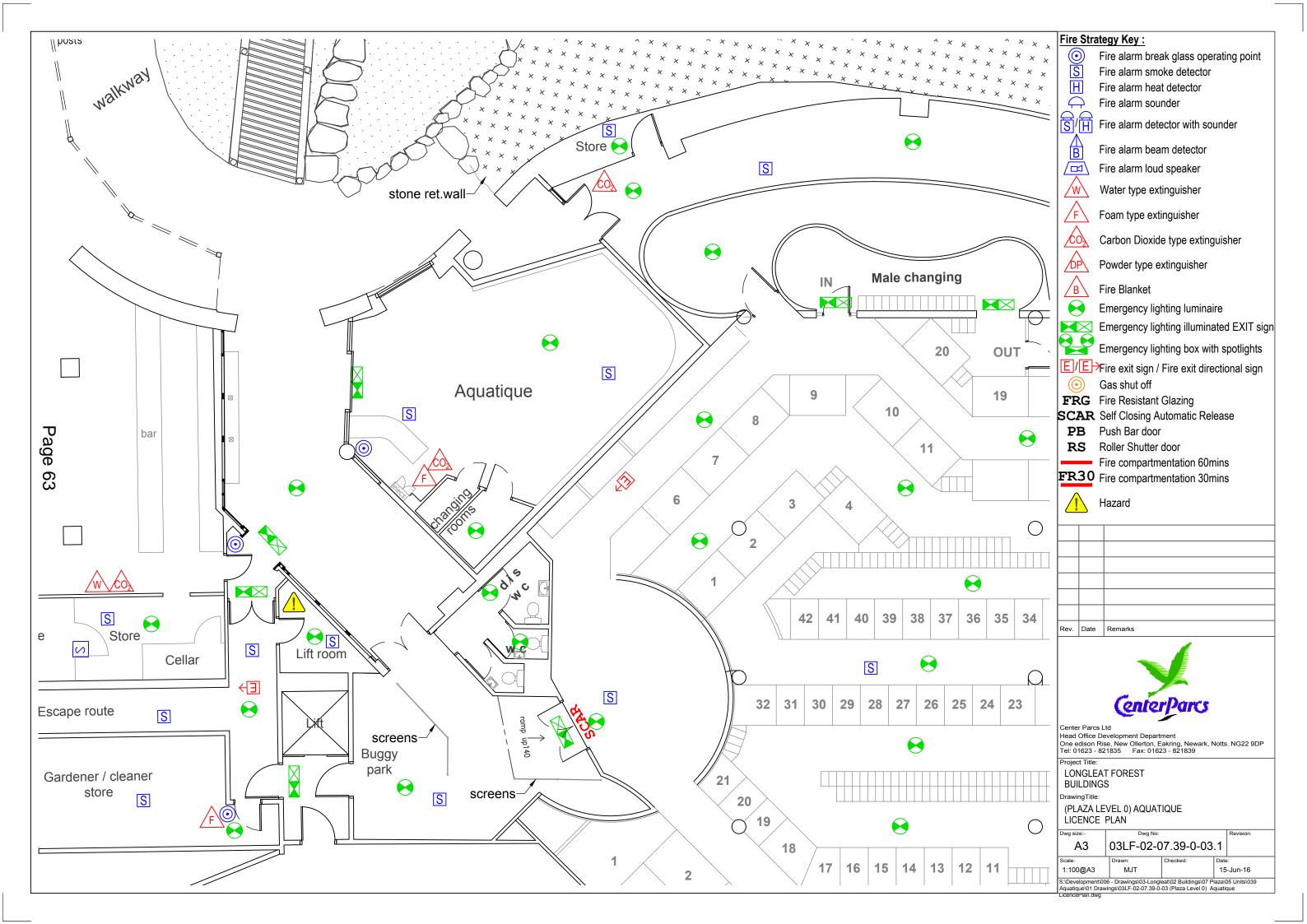


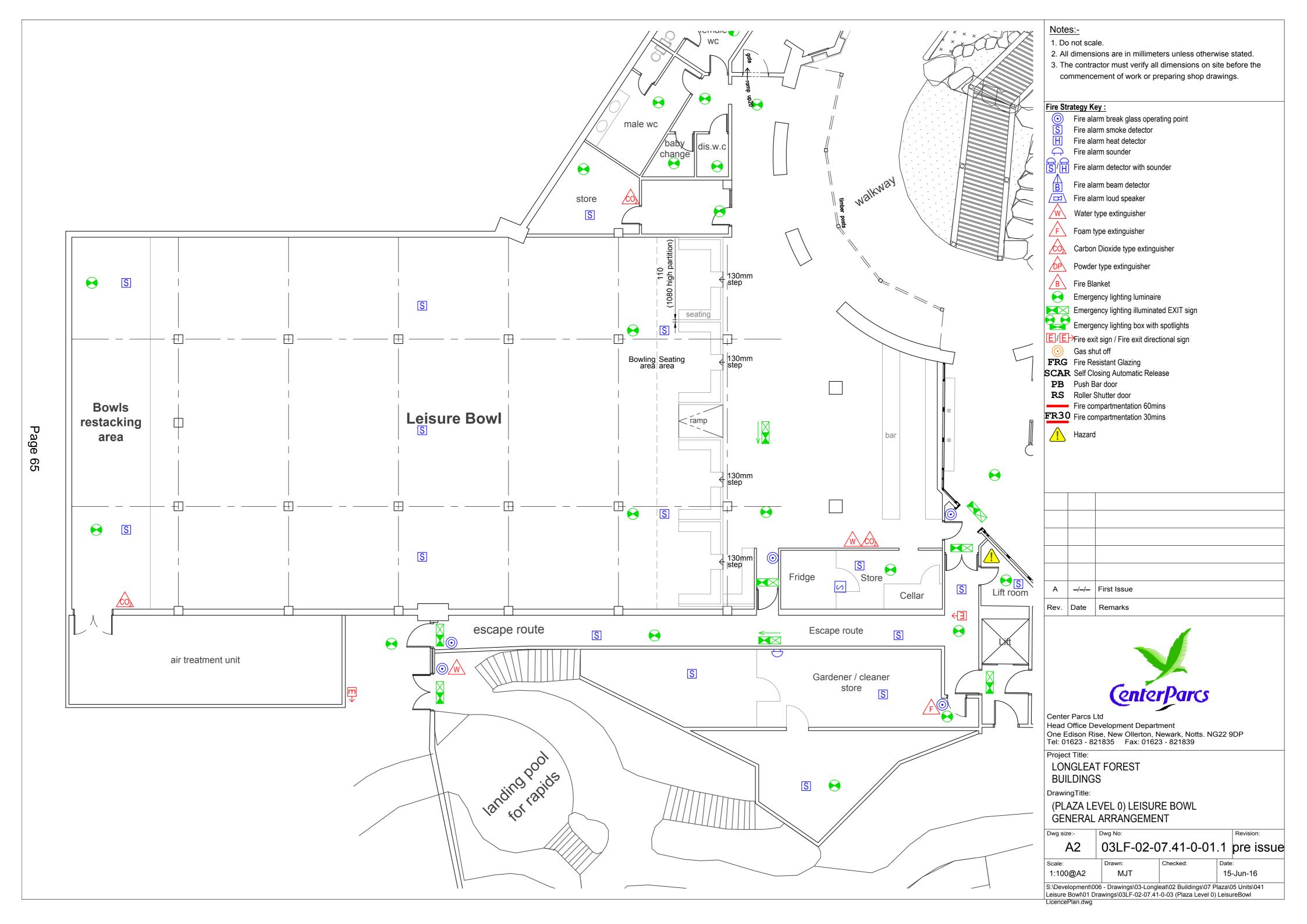


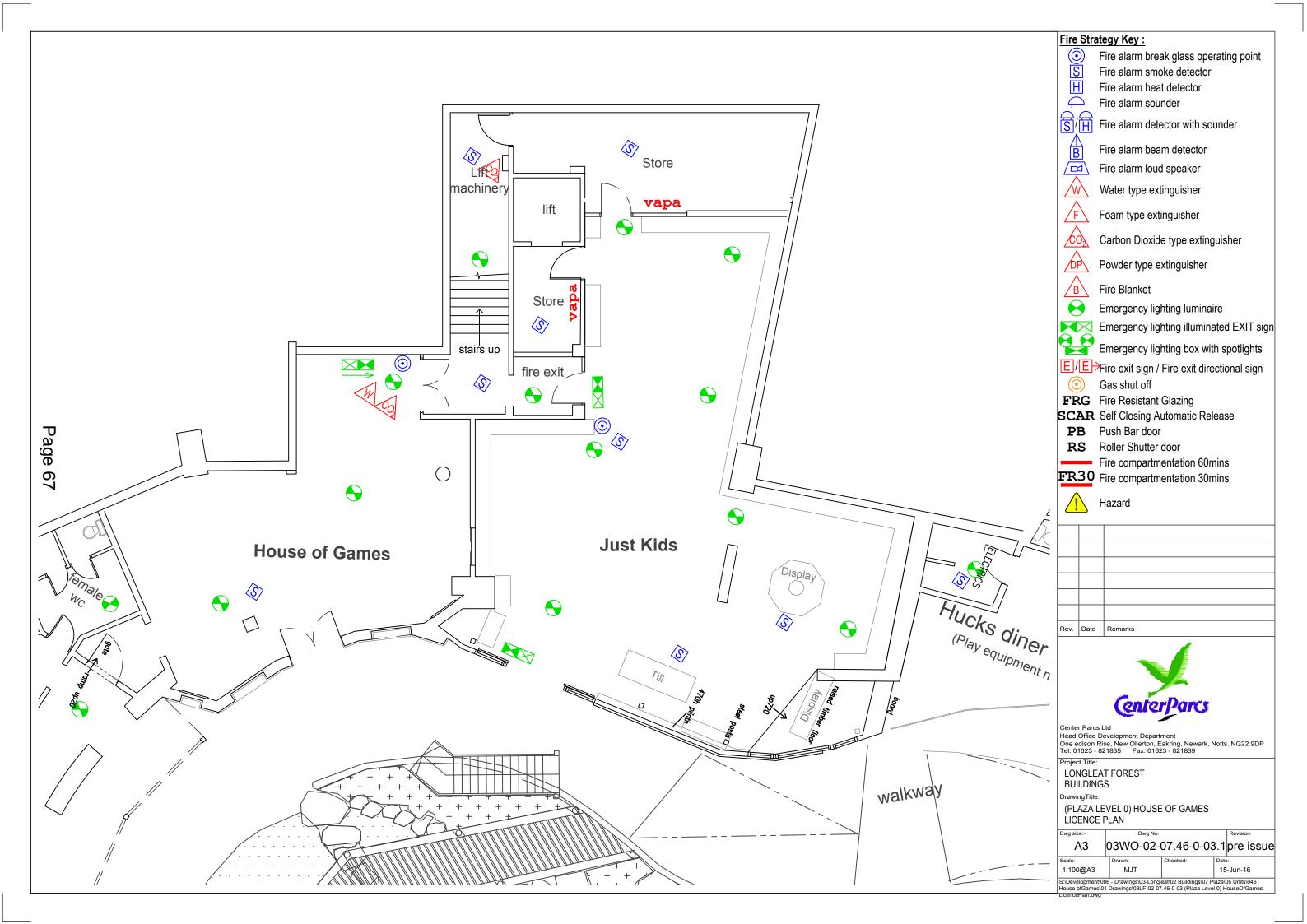


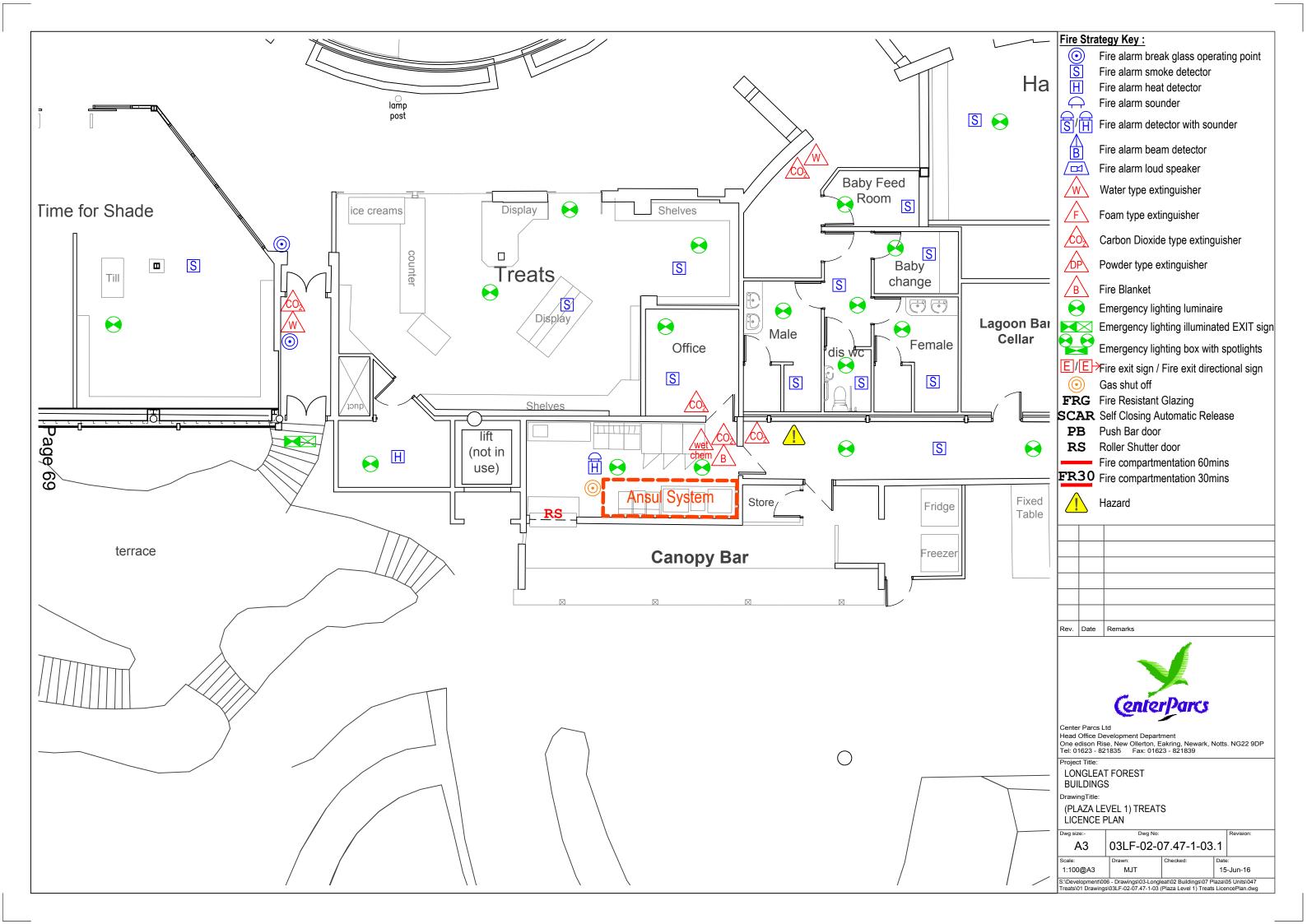


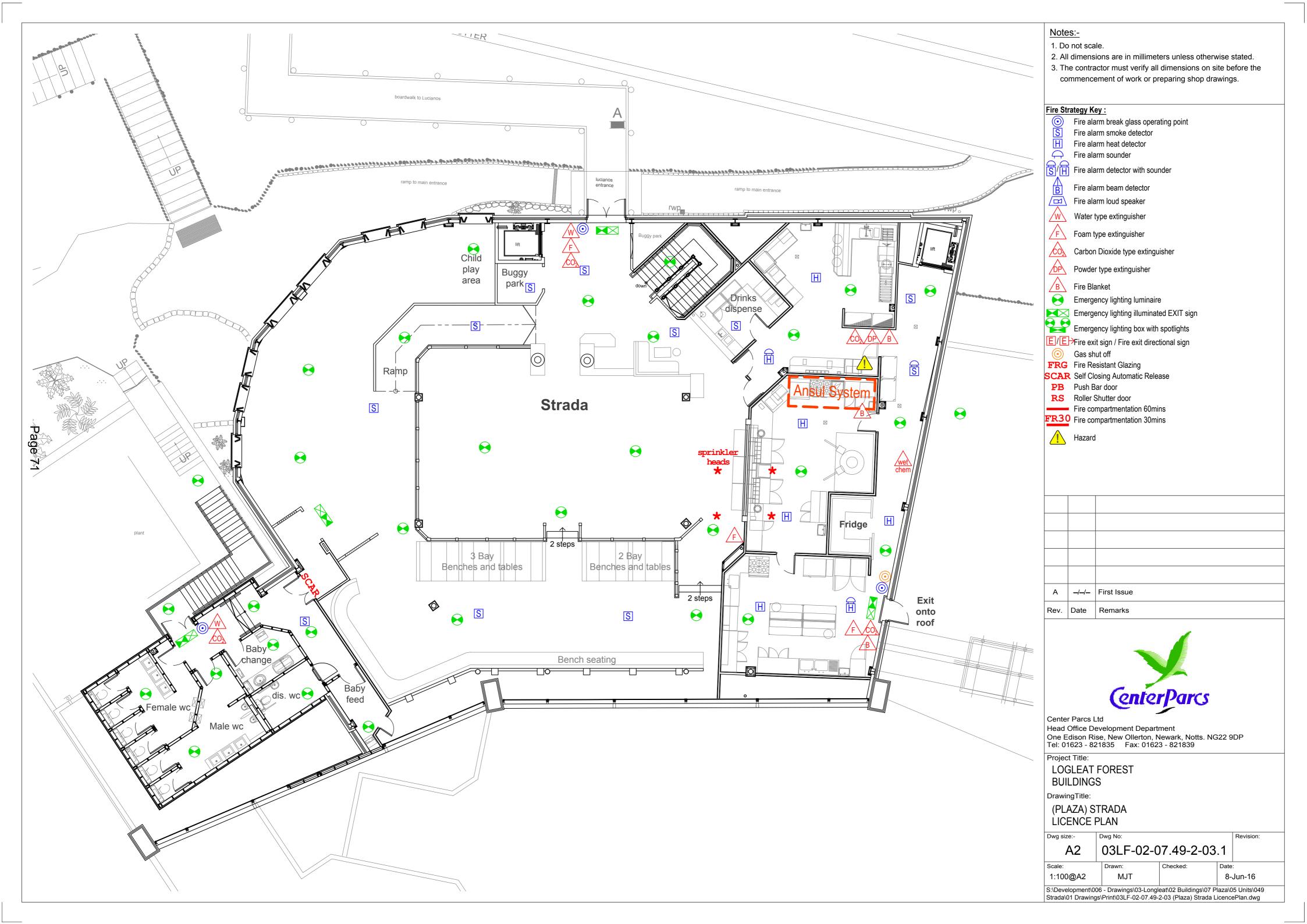


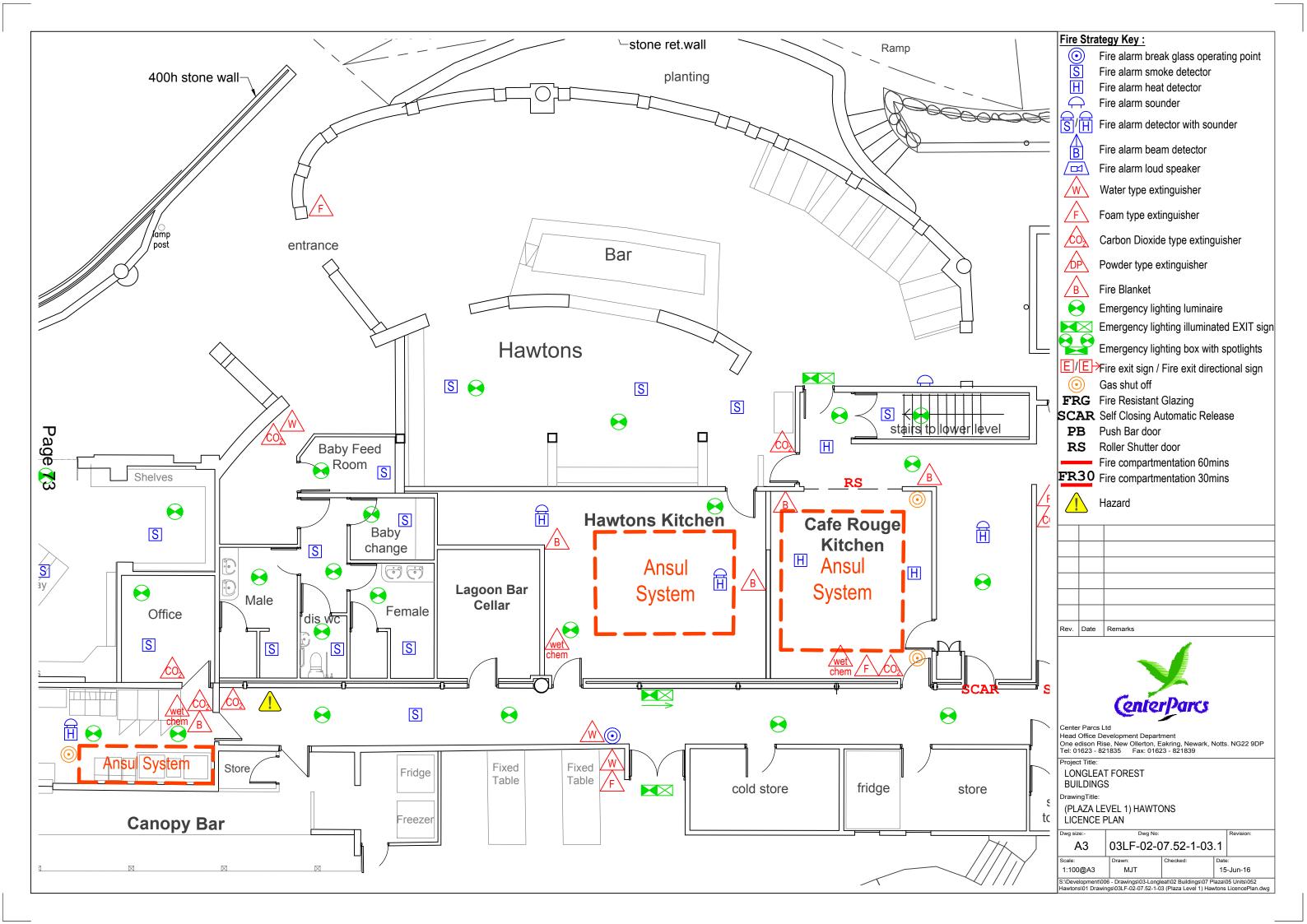


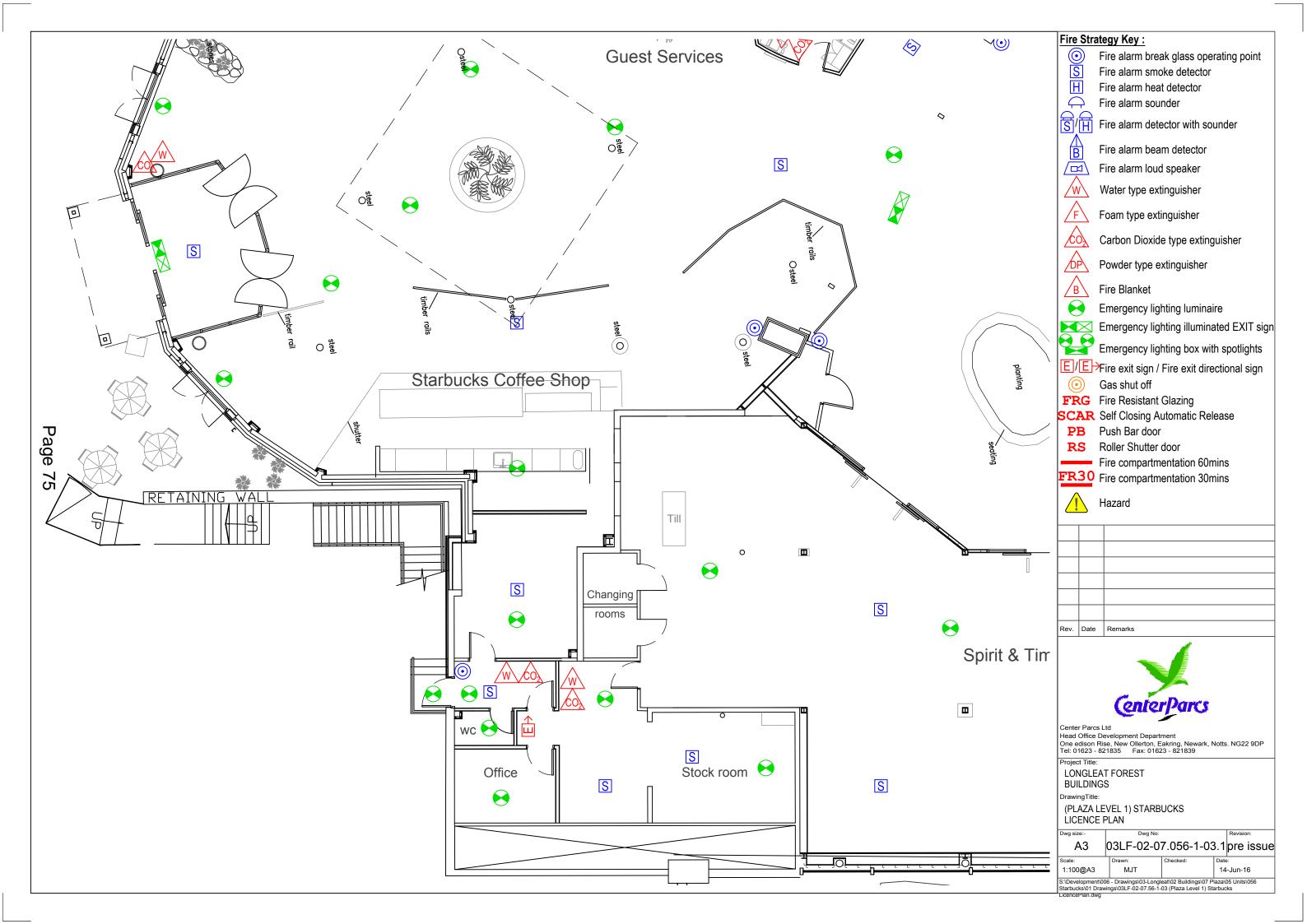












1. Do not scale.

2. All dimensions are in millimeters unless otherwise stated. 3. The contractor must verify all dimensions on site before the commencement of work or preparing shop drawings.

Fire Strategy Key :

Fire alarm break glass operating point

Fire alarm smoke detector Fire alarm heat detector Fire alarm sounder

Fire alarm detector with sounder Fire alarm beam detector Fire alarm loud speaker

Water type extinguisher Foam type extinguisher

Carbon Dioxide type extinguisher Yewder type extinguisher

Fire Blanket Emergency lighting luminaire Emergency lighting illuminated EXIT sign Emergency lighting box with spotlights

E/E>Fire exit sign / Fire exit directional sign Gas shut off FRG Fire Resistant Glazing

SCAR Self Closing Automatic Release
PB Push Bar door RS Roller Shutter door
Fire compartmentation 60mins
FR30 Fire compartmentation 30mins

Hazard

A /-/- First Issue



Center Parcs Ltd Head Office Development Department
One Edison Rise, New Ollerton, Newark, Notts. NG22 9DP
Tel: 01623 - 821835 Fax: 01623 - 821839

Project Title: LONGLEAT FOREST BUILDINGS DrawingTitle: PLAZA LEVEL 0

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Notes:
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Fire Strategy Key :

Fire alarm break glass operating point

Fire alarm smoke detector Fire alarm heat detector
Fire alarm sounder

S/H Fire alarm detector with sounder

Fire alarm beam detector Fire alarm loud speaker W Water type extinguisher

Foam type extinguisher Carbon Dioxide type extinguisher

B Fire Blanket Emergency lighting luminaire

Powder type extinguisher

Emergency lighting illuminated EXIT sign Emergency lighting box with spotlights E/E>Fire exit sign / Fire exit directional sign

Gas shut off
FRG Fire Resistant Glazing
SCAR Self Closing Automatic Release
PB Push Bar door
RS Roller Shutter door
Fire compartmentation 60mins
FR30 Fire compartmentation 30mins

Hazard

A /-/- First Issue

Rev. Date Remarks

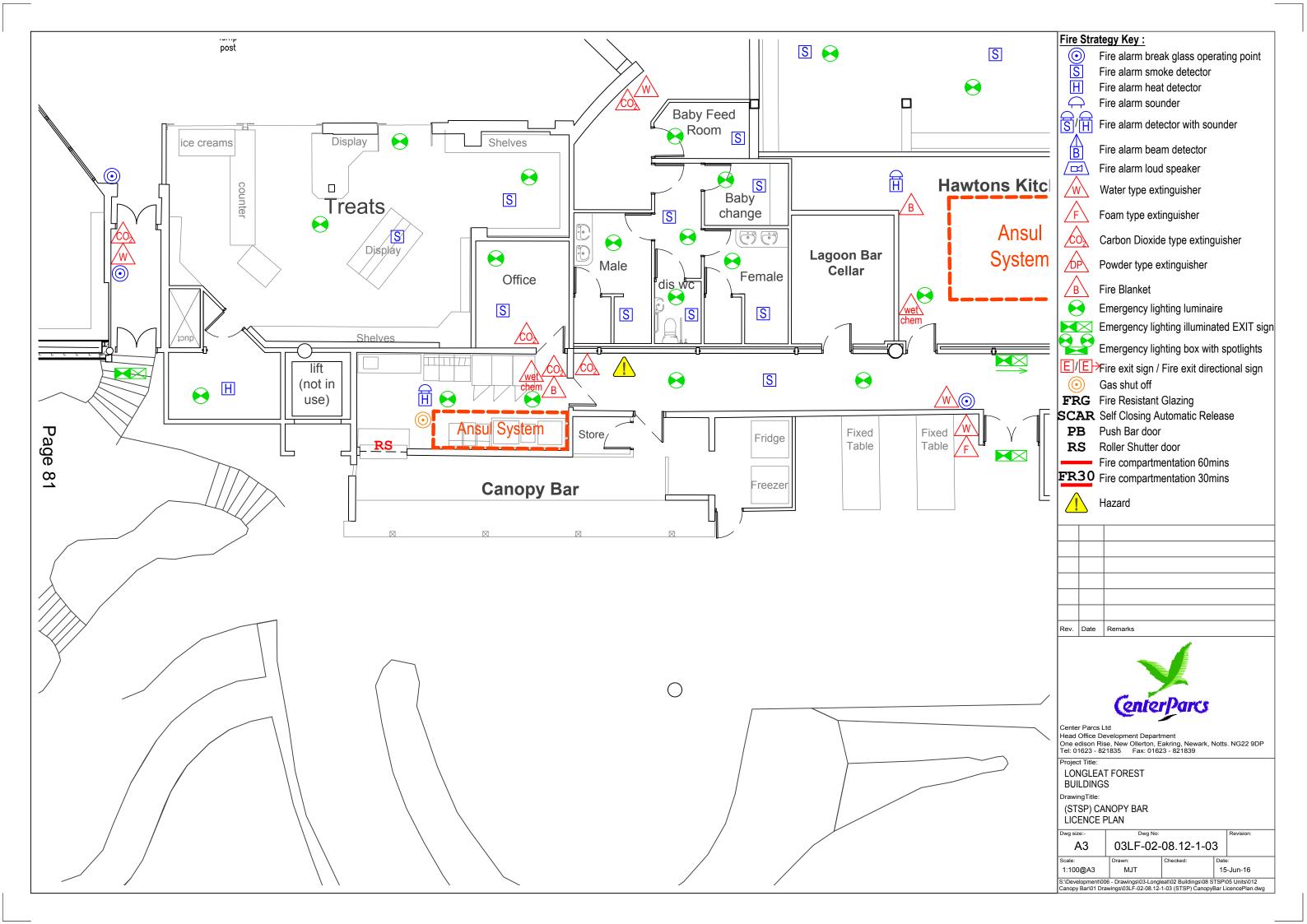


Center Parcs Ltd Head Office Development Department
One Edison Rise, New Ollerton, Newark, Notts. NG22 9DP
Tel: 01623 - 821835 Fax: 01623 - 821839

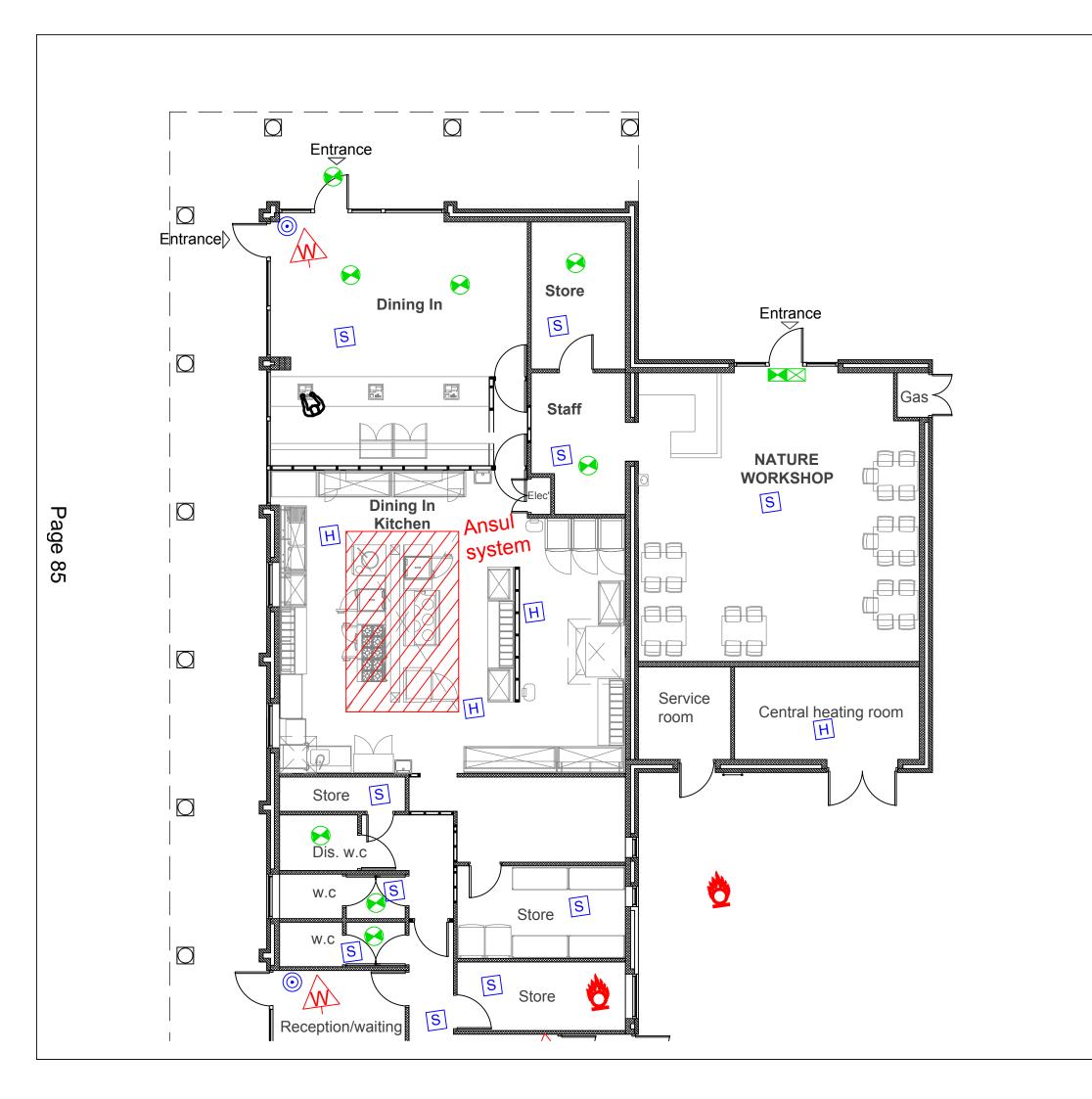
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Notes:-



Notes:-

- 1. Do not scale.
- $2. \ \mbox{All dimensions}$ are in millimeters unless otherwise stated.
- 3. The contractor must verify all dimensions on site before the commencement of work or preparing shop drawings.

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Rev.	Date	Remarks



Center Parcs Ltd

Head Office Development Department

One edison Rise, New Ollerton, Eakring, Newark, Notts. NG22 9DP Tel: 01623 - 821835 Fax: 01623 - 821839

Project Title:

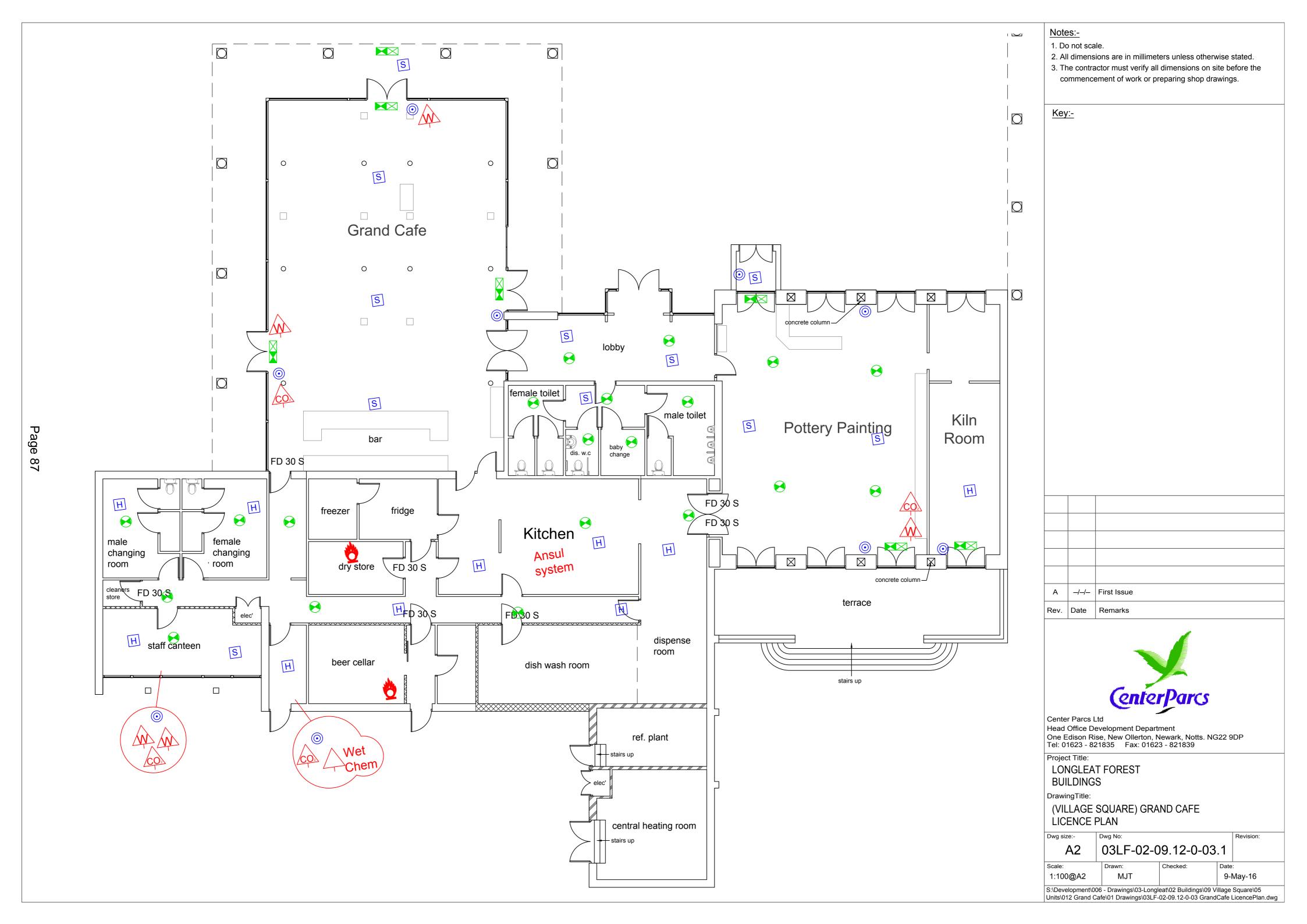
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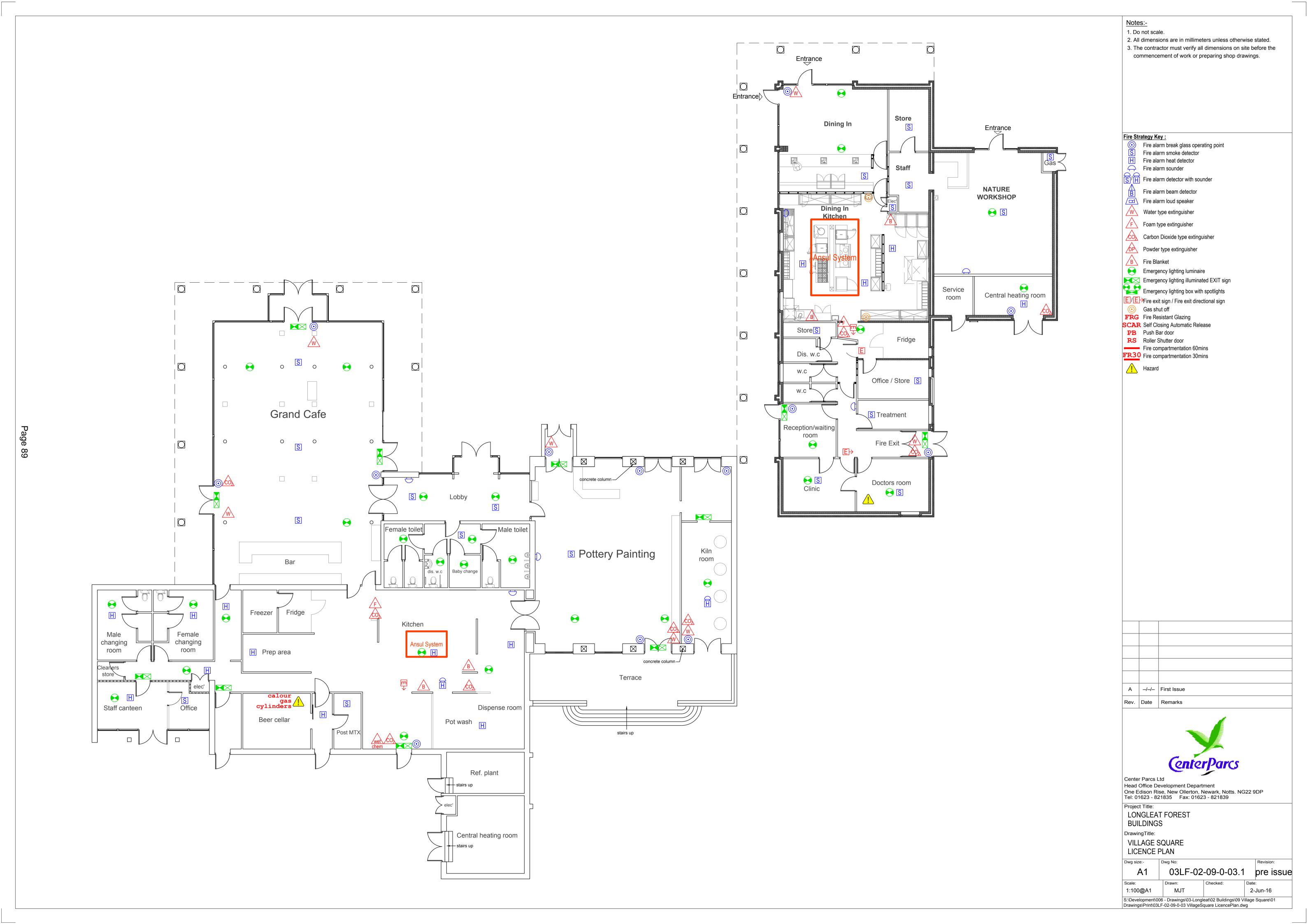
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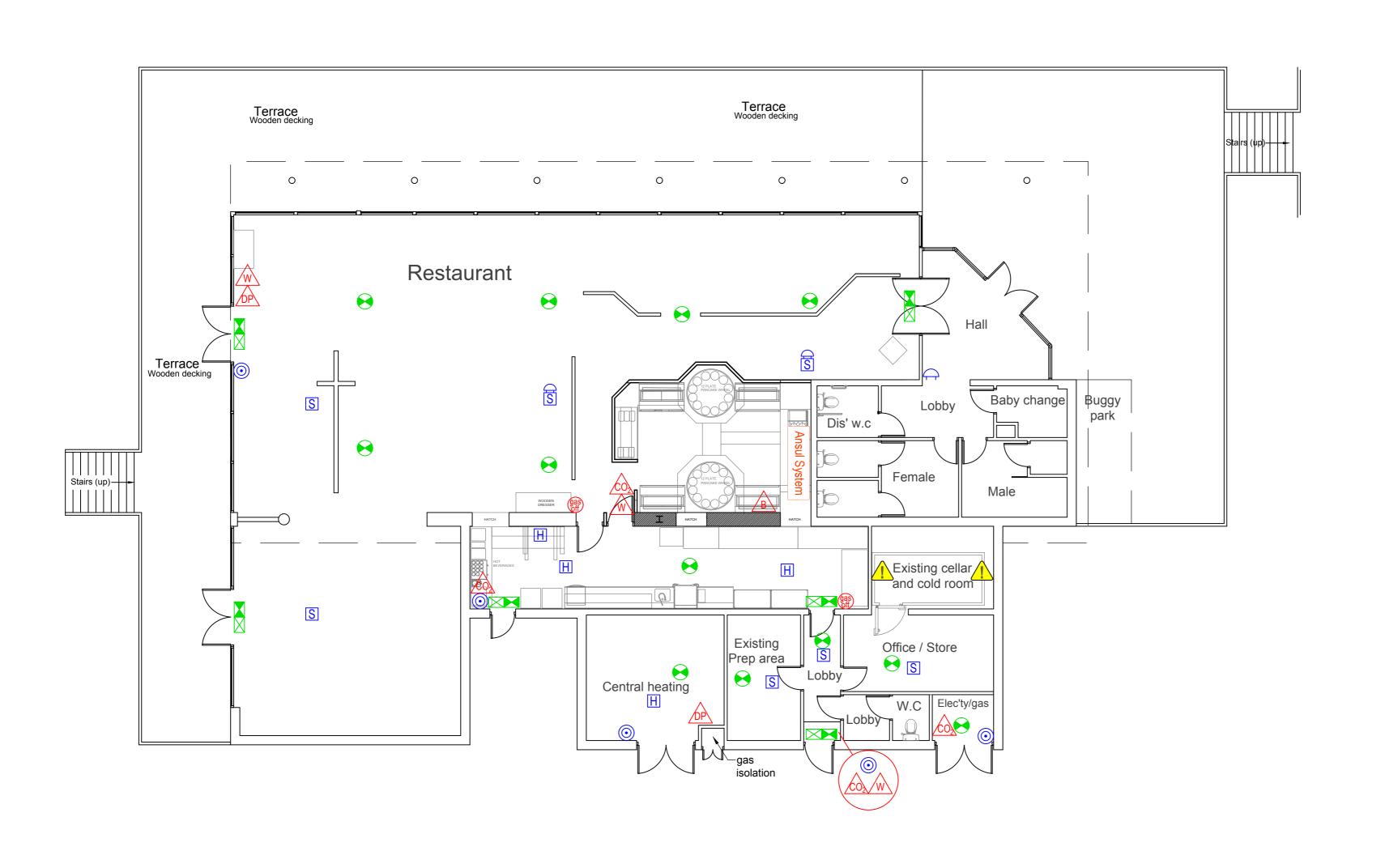
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LICENCE PLAN

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Notes:-

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- 1. Do not scale.
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Fire Strategy Key :

Fire alarm break glass operating point

Fire alarm smoke detector

Fire alarm heat detector

Fire alarm sounder

Fire alarm detector with sounder

Fire alarm beam detector

Fire alarm loud speaker

Water type extinguisher

F Foam type extinguisher

Carbon Dioxide type extinguisher

Powder type extinguisher

DP

B Fire Blanket

Emergency lighting luminaire

Emergency lighting illuminated EXIT sign

Emergency lighting box with spotlights

E/E-Fire exit sign / Fire exit directional sign

Gas shut off

FRG Fire Resistant Glazing

SCAR Self Closing Automatic Release

PB Push Bar door

RS Roller Shutter door

Fire compartmentation 60mins

FR30 Fire compartmentation 30mins

Hazard

Α	_/_/_	First Issue
Rev.	Date	Remarks



Center Parcs Ltd

Head Office Development Department One Edison Rise, New Ollerton, Newark, Notts. NG22 9DP

Tel: 01623 - 821835 Fax: 01623 - 821839

Project Title:

LONGLEAT FOREST BUILDINGS

DrawingTitle:

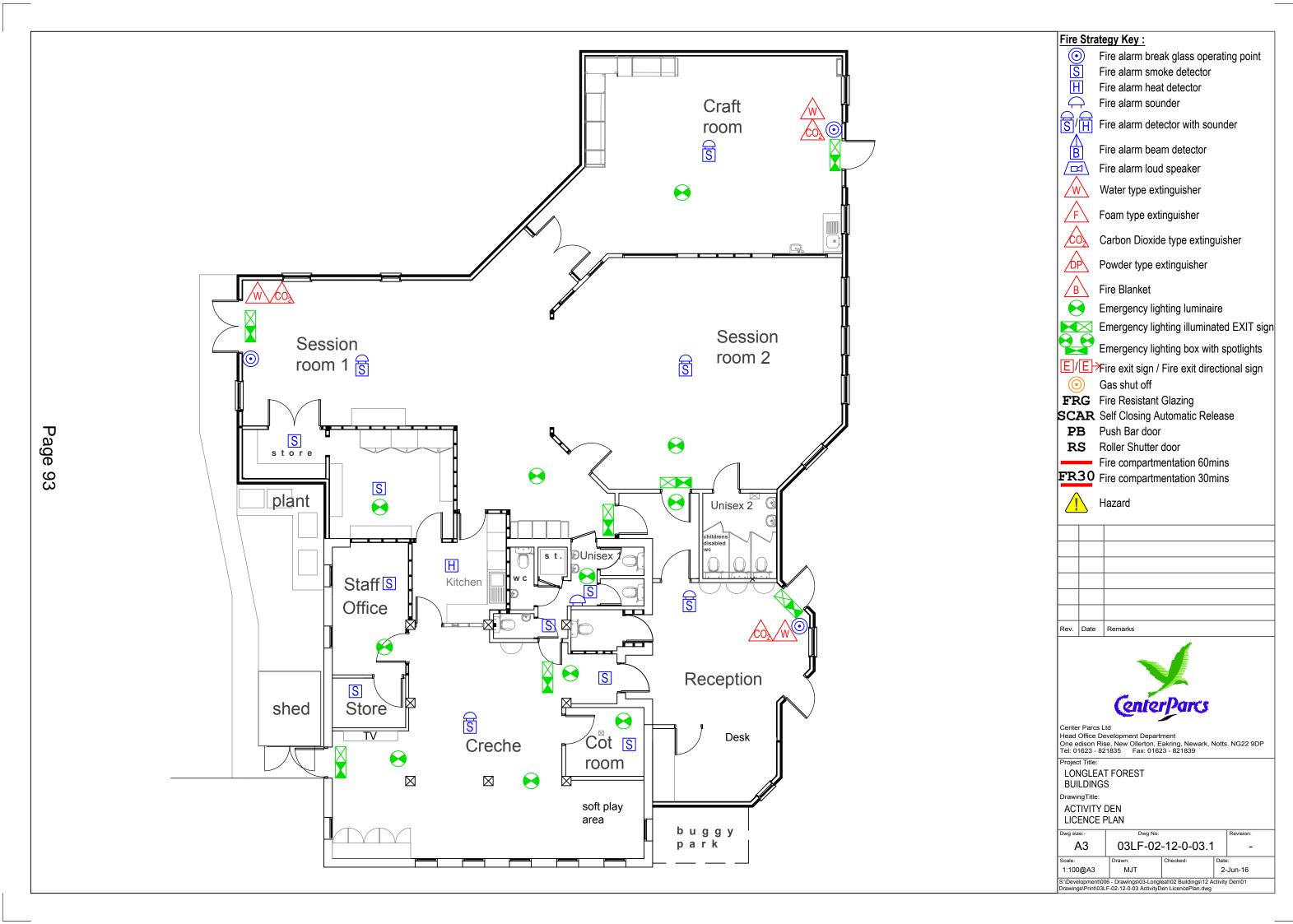
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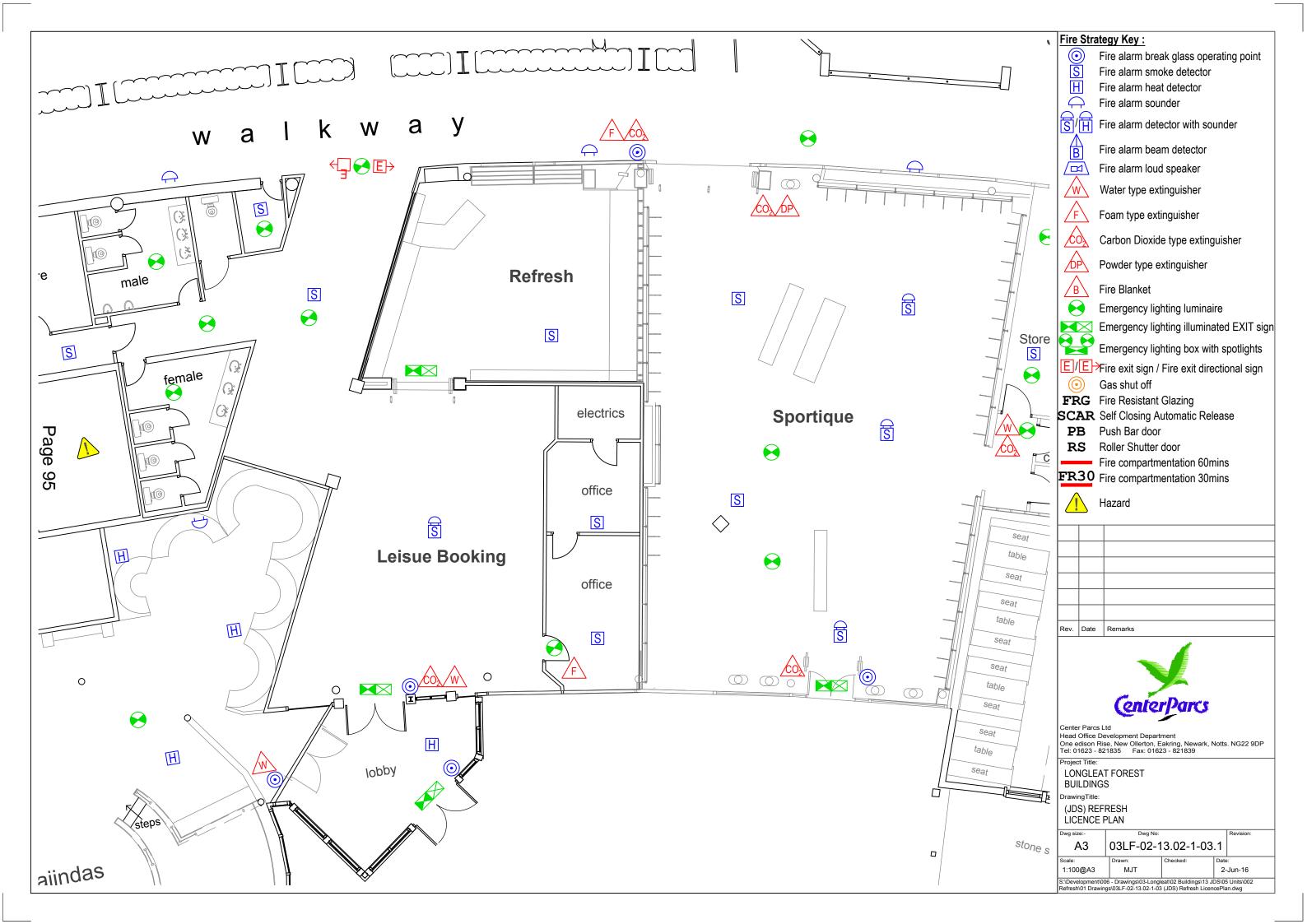
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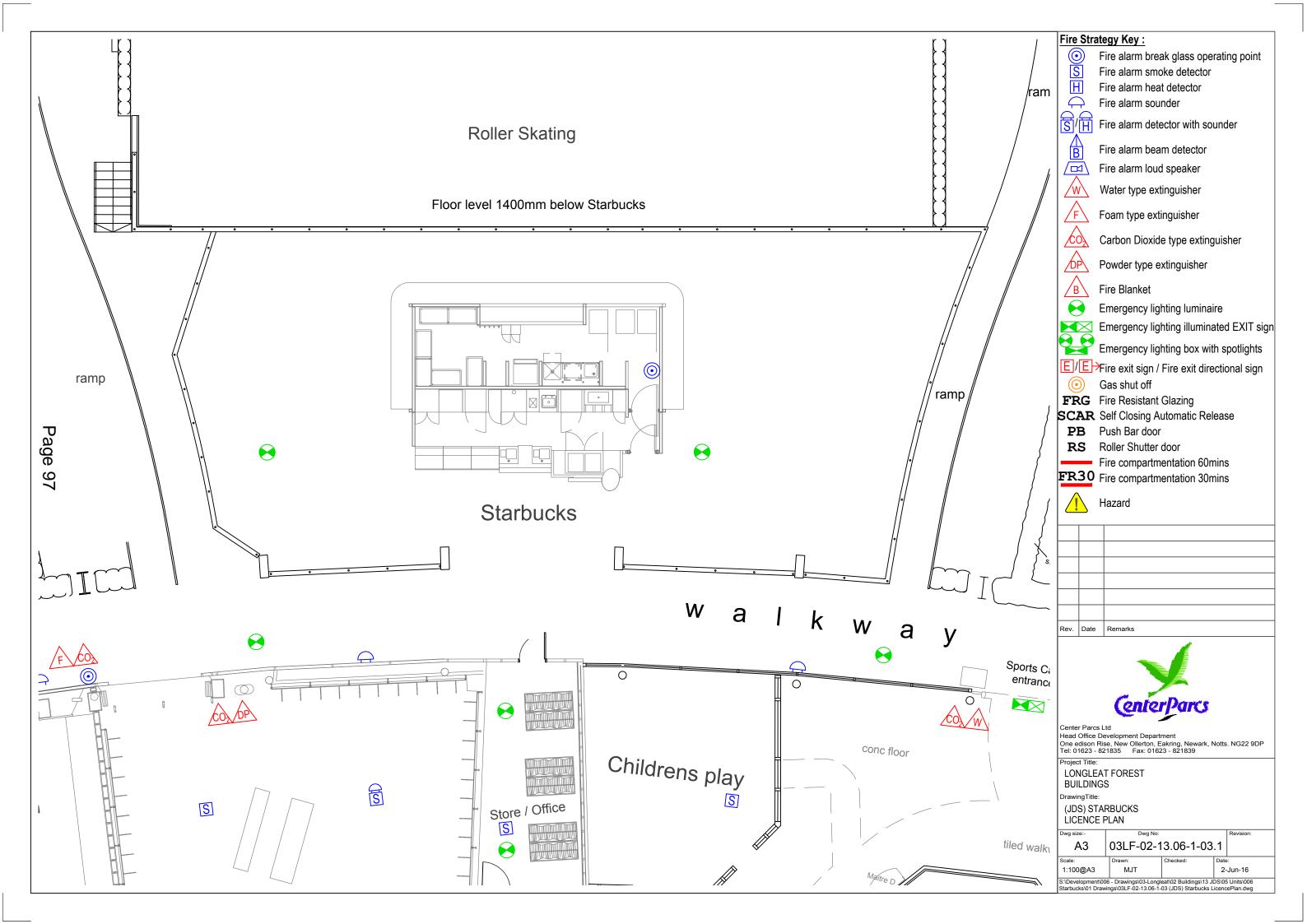
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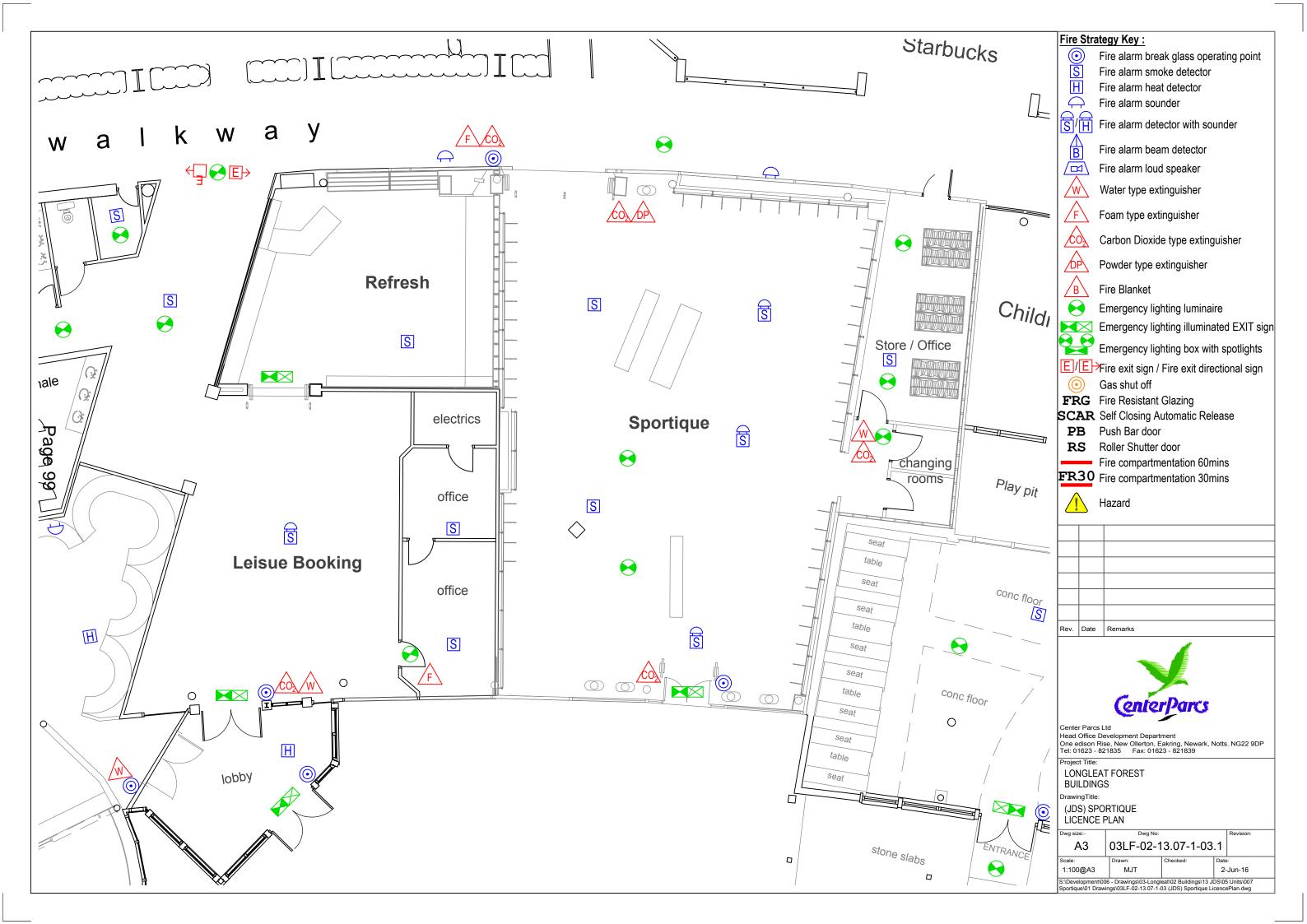
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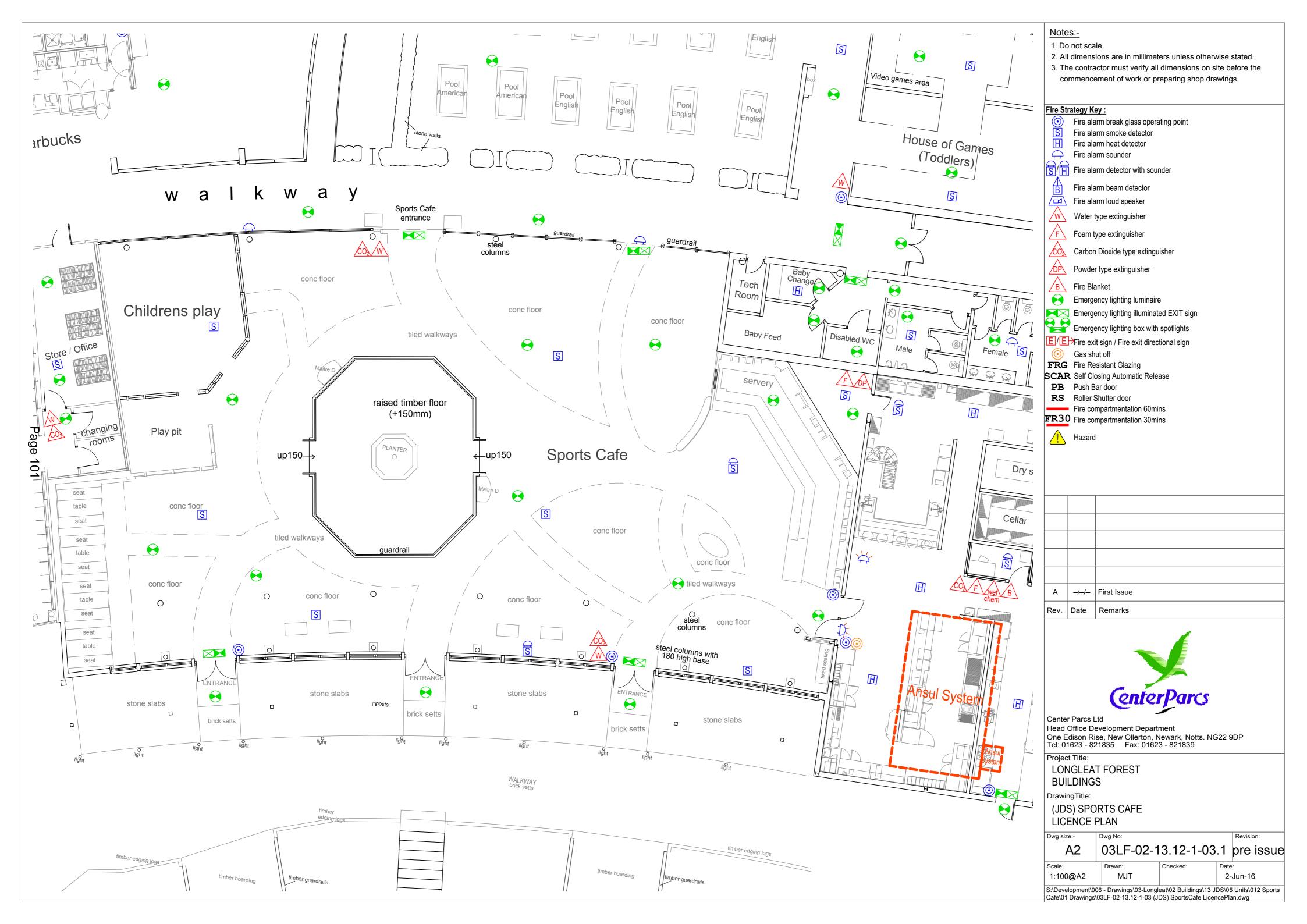
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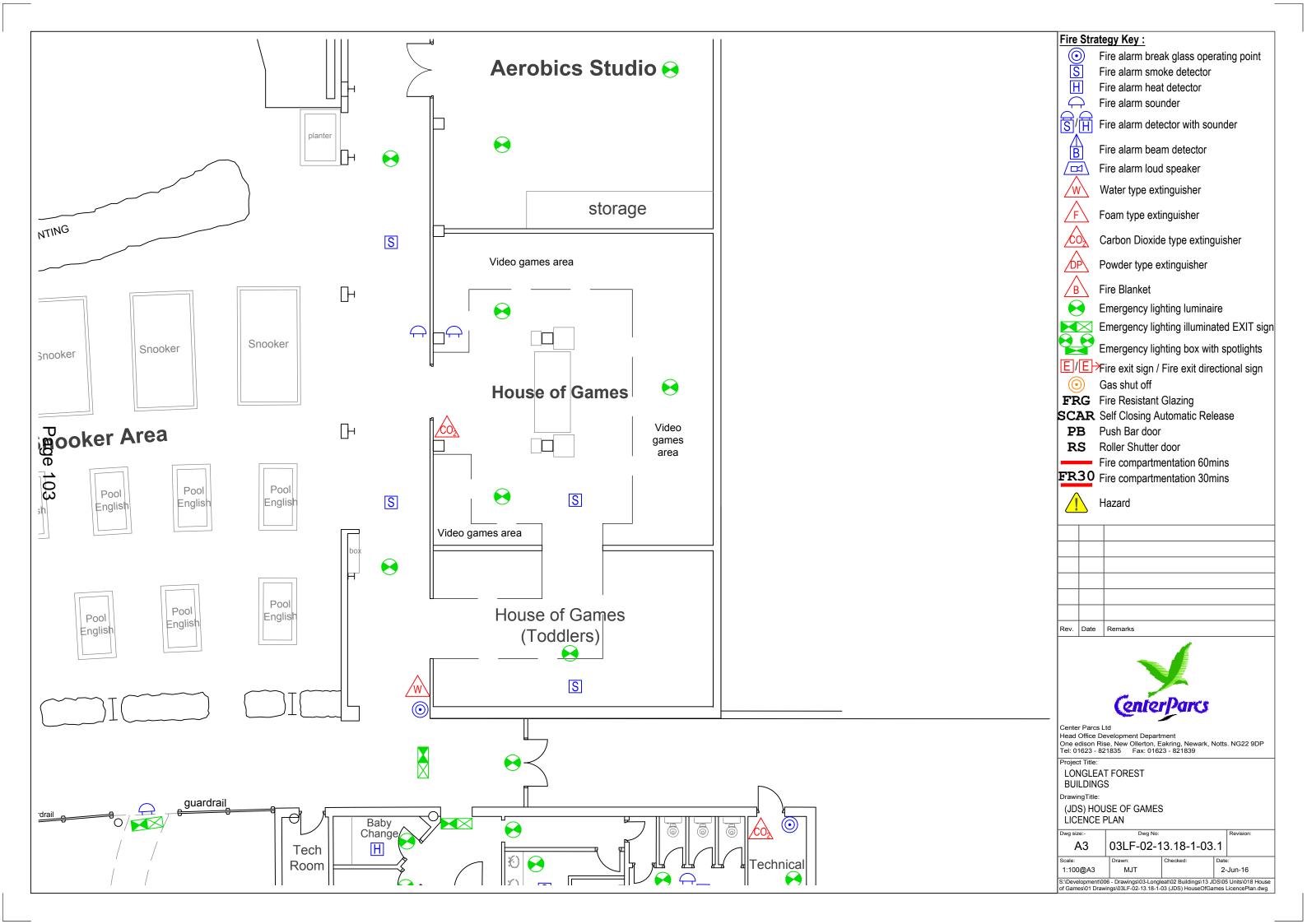


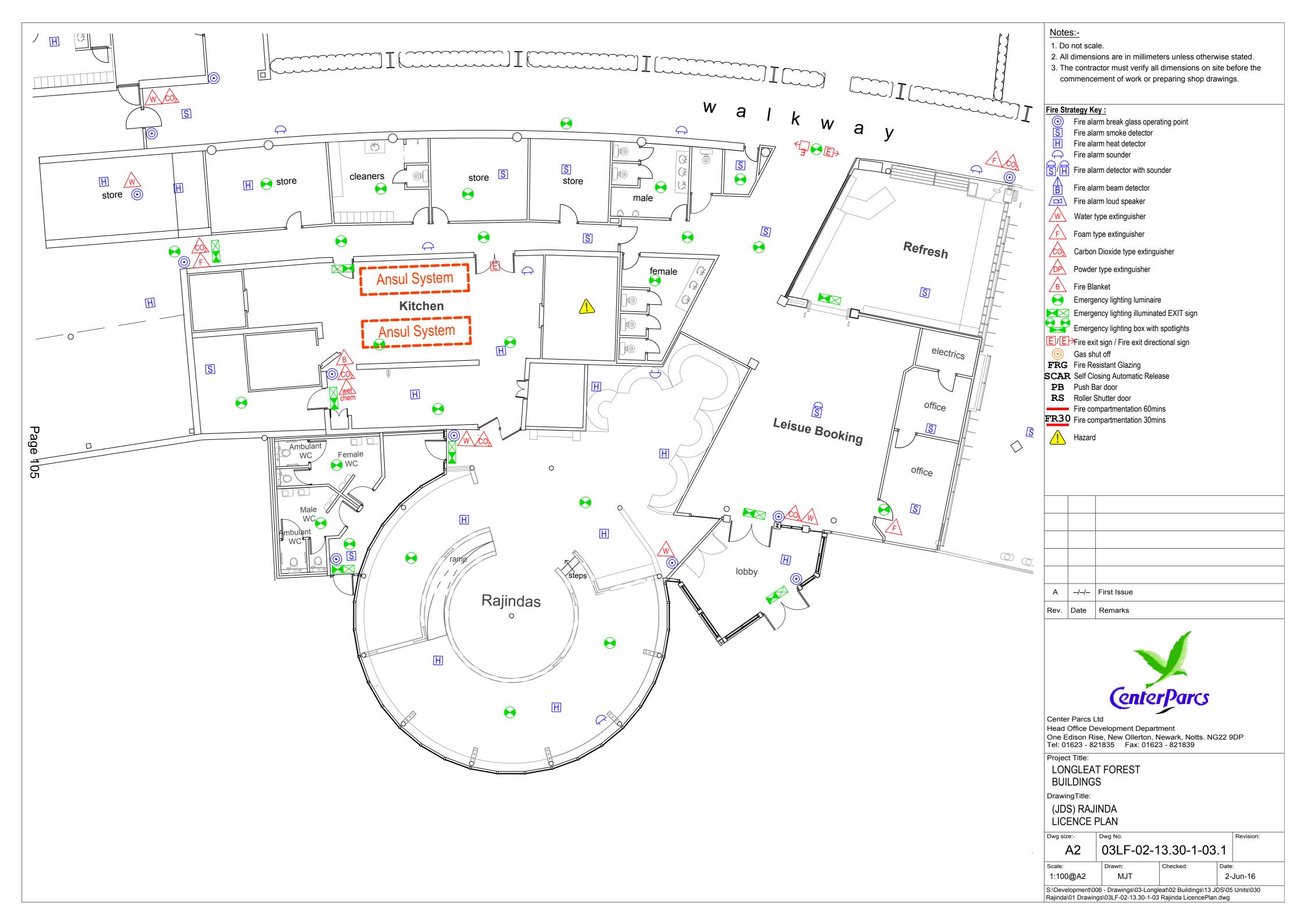


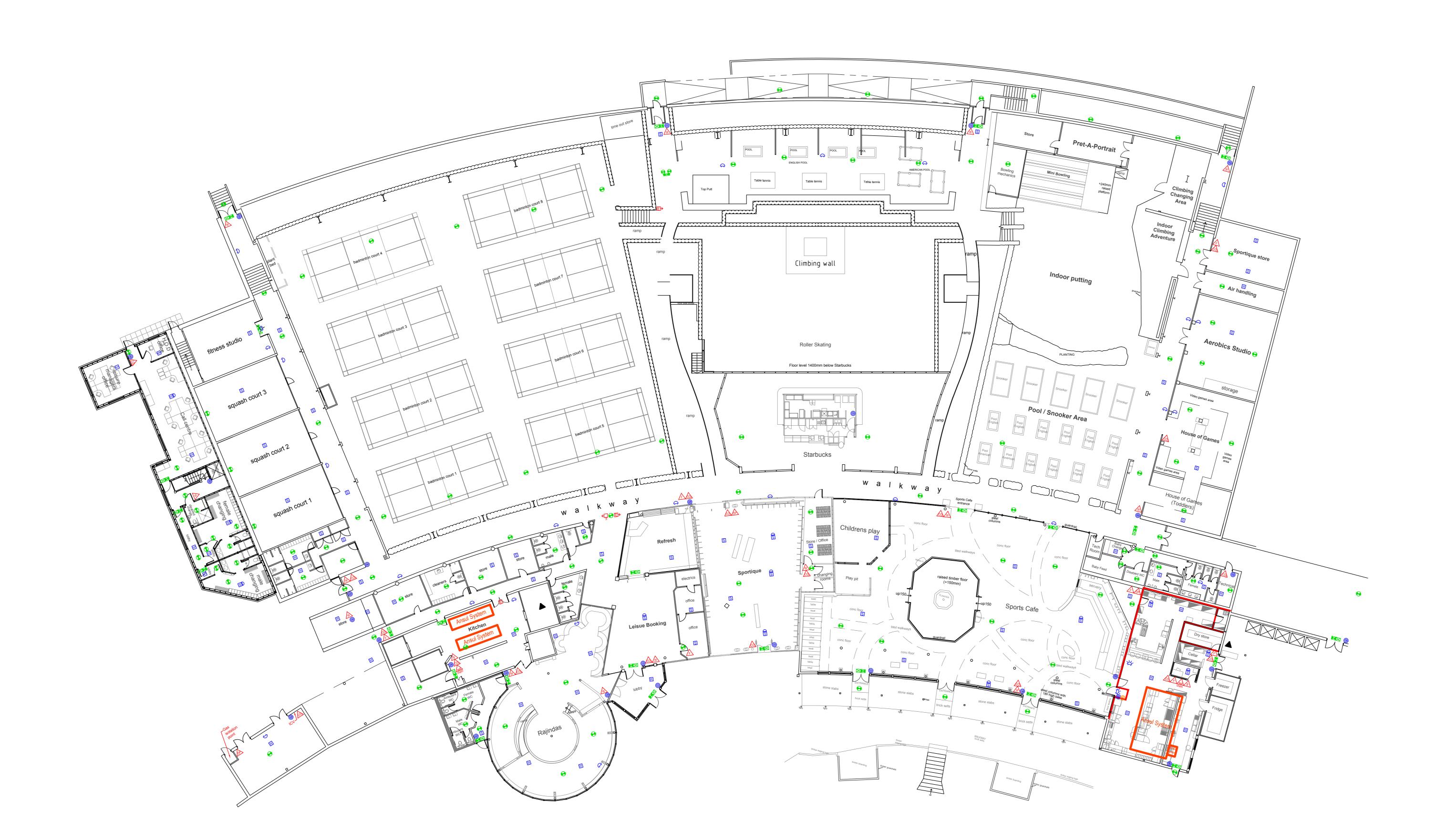












Notes:
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 All dimensions are in millimeters unless otherwise stated. 3. The contractor must verify all dimensions on site before the commencement of work or preparing shop drawings.

Fire Strategy Key :

Fire alarm break glass operating point

Fire alarm smoke detector

Fire alarm sounder

Fire alarm detector with sounder Fire alarm beam detector Fire alarm loud speaker

Water type extinguisher Yeam type extinguisher

Carbon Dioxide type extinguisher Powder type extinguisher

B Fire Blanket Emergency lighting luminaire Emergency lighting illuminated EXIT sign Emergency lighting box with spotlights

Emergency lighting box with spotlights

E/E/Fire exit sign / Fire exit directional sign

Gas shut off

FRG Fire Resistant Glazing

SCAR Self Closing Automatic Release

PB Push Bar door

RS Roller Shutter door

Fire compartmentation 60mins

FR30 Fire compartmentation 30mins

Hazard

A /-/- First Issue

Rev. Date Remarks

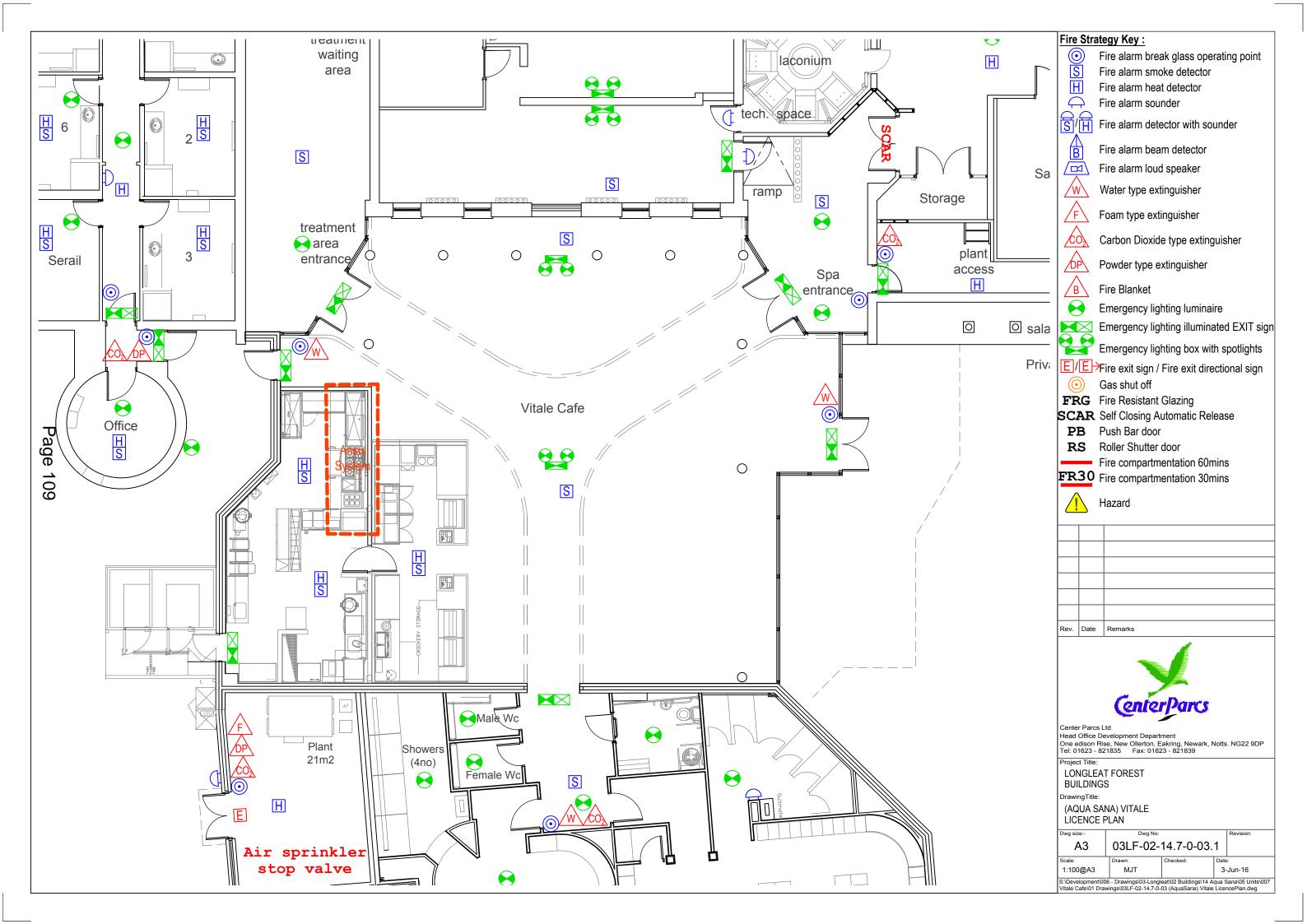


Center Parcs Ltd Head Office Development Department
One Edison Rise, New Ollerton, Newark, Notts. NG22 9DP
Tel: 01623 - 821835 Fax: 01623 - 821839

Project Title: LONGLEAT FOREST BUILDINGS DrawingTitle: JDS (LEVEL 1)

LICENCE PLAN A0 03LF-02-13-1-03.1 pre issue Scale: Drawn: 1:200@A0 MJT 2-Jun-16 S:\Development\006 - Drawings\03-Longleat\02 Buildings\13 JDS\01 Drawings\Print\03LF-02-13-1-03 JDS Level 1 LicencePlan.dwg





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Notes:
1. Do not scale.

2. All dimensions are in millimeters unless otherwise stated. 3. The contractor must verify all dimensions on site before the commencement of work or preparing shop drawings.

Fire Strategy Key :

Fire alarm break glass operating point

Fire alarm smoke detector Fire alarm heat detector
Fire alarm sounder

Fire alarm detector with sounder

Fire alarm beam detector Fire alarm loud speaker Water type extinguisher

Foam type extinguisher

Carbon Dioxide type extinguisher Powder type extinguisher

B Fire Blanket

Emergency lighting luminaire Emergency lighting illuminated EXIT sign Emergency lighting box with spotlights

E/E>Fire exit sign / Fire exit directional sign

Gas shut off
FRG Fire Resistant Glazing
SCAR Self Closing Automatic Release
PB Push Bar door
RS Roller Shutter door

Fire compartmentation 60mins

Fire compartmentation 30mins

Hazard

A /-/- First Issue

Rev. Date Remarks



Center Parcs Ltd Head Office Development Department
One Edison Rise, New Ollerton, Newark, Notts. NG22 9DP
Tel: 01623 - 821835 Fax: 01623 - 821839

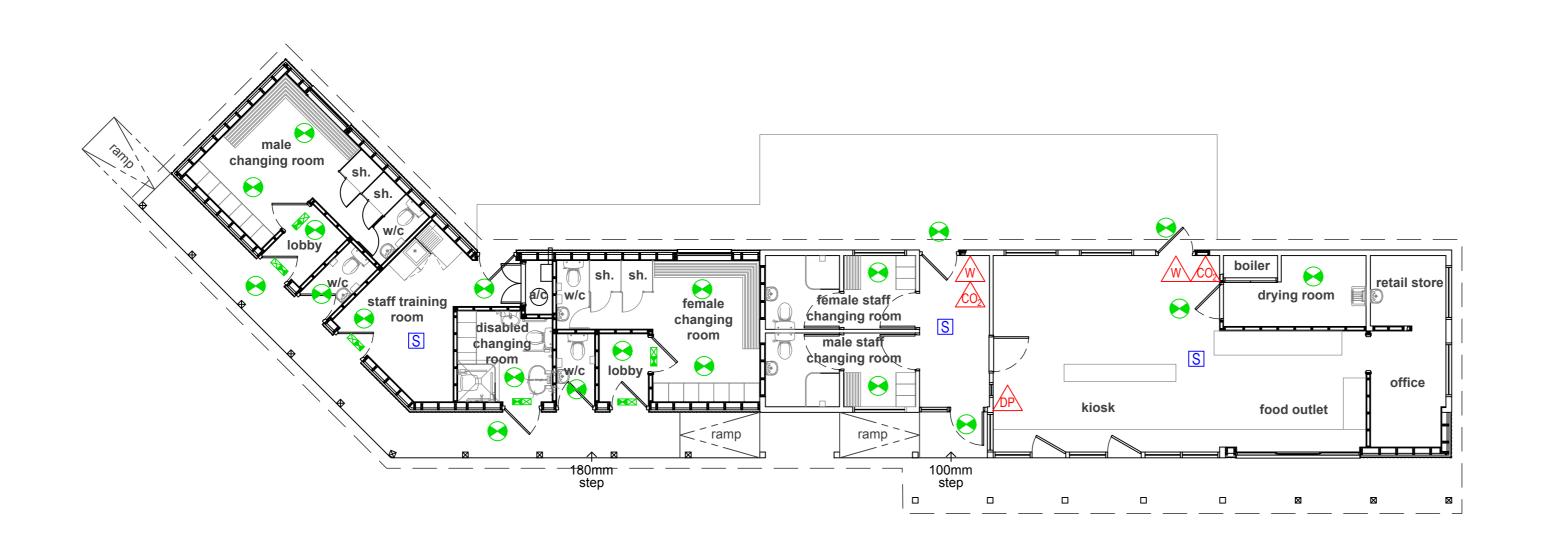
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LICENCE PLAN

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Notes:-

- 1. Do not scale.
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Fire Strategy Key :

Fire alarm break glass operating point

Fire alarm smoke detector

Fire alarm heat detector

Fire alarm sounder

Fire alarm detector with sounder

Fire alarm beam detector

Fire alarm loud speaker

Water type extinguisher

Foam type extinguisher

Carbon Dioxide type extinguisher

Powder type extinguisher

B

Fire Blanket

Emergency lighting luminaire Emergency lighting illuminated EXIT sign

Emergency lighting box with spotlights

E/E/Fire exit sign / Fire exit directional sign

Gas shut off

FRG Fire Resistant Glazing

SCAR Self Closing Automatic Release

PB Push Bar door

RS Roller Shutter door

Fire compartmentation 60mins FR30 Fire compartmentation 30mins

Hazard

Α	-/-/-	First Issue
Rev.	Date	Remarks



Center Parcs Ltd

Head Office Development Department One Edison Rise, New Ollerton, Newark, Notts. NG22 9DP Tel: 01623 - 821835 Fax: 01623 - 821839

Project Title:

LONGLEAT FOREST BUILDINGS

DrawingTitle:

BOATHOUSE LICENCE PLAN

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Agenda Item 6c

Page 1 of 4

Licensing Act 2003 Premises Licence

Premises Licence number

WW0700012LAPRVA

West Wiltshire District Council

Licensing Team Bradley Road Trowbridge BA14 0RD

Premises details Tel 01225 770328

Postal address of premises or, if none, Ordnance Survey map reference or description

Center Parcs Ltd Longleat Forest Longleat Holiday Village

Post town

Warminster

Post code

BA12 7PU

Telephone number

Licensable activities authorised by the licence

Sale of Alcohol (on and off sales)
Late Night Refreshment
Live and Recorded Music (in & outdoors)
Performance of a Play (in & outdoors)
Films (in & outdoors)

Performance of Dance (in & outdoors)
Amplified Voice (in & outdoors)
Provision of facilities for making music,
dancing & similar activities (in & outdoors)

Where the licence is time limited, the dates

The premises licence was originally valid from 24 November 2005

This version of the licence is valid from 21 February 2007

The times authorised by the licence for the carrying on of licensable activities

Sale of Alcohol (on and off sales):

Monday to Sunday 0000 to midnight (24 hours)

Late Night Refreshment:

Monday to Sunday 2300 – 0500 (following day)

Performance of a Play, Exhibition of Films, Live Music, Recorded Music, Performances of Dance, Amplified Voice, Provision of Facilities for Making Music, Dancing and Similar Activities:

Monday to Sunday 0000 to midnight (24 hours)

Page 2 of 4

Premises Licence number

WW0700012LAPRVA

The opening hours of the premises

Monday to Sunday

0000 to midnight (24 hours)

Where the licence authorises the sale of alcohol whether these are on [and / or] off sales

ON and OFF sales are permitted

Name, (registered) address, telephone no and email (if relevant) of holder of premises licence

Center Parcs Limited Head Office One Edison Rise New Ollerton Newark Nottinghamshire NG22 9DP

Registered number of holder, for example company number, charity number (where applicable)

01908230

Name, address and telephone number of designated premises supervisor where the premises licence authorises the sale of alcohol

Andrew John De'ath 20 Warren Road, Staverton, Wiltshire BA14 8UZ

Personal licence number and issuing authority of personal licence held by the designated premises supervisor where the premises licence authorises the sale of alcohol

WW0600157LAPER granted by West Wiltshire District Council

Mandatory conditions

- 1 No retail sale of alcohol may be made under the Premises Licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2 Every retail sale of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

The admission of children is restricted in accordance with the recommendations of the British Board of Film Classification, West Wiltshire District Council in its role as Licensing Authority or any other body designated under section 4 of the Video Recordings Act 1984.

Conditions and restrictions from transferred licences

NONE

Conditions consistent with the operating schedule

The number of persons (including staff) who may be present on the premises at any one time must not exceed 4999

The premises existing CCTV system to be maintained and the specification regularly reviewed

The Company's security policy to be maintained and regularly reviewed

Existing fire precautions to be maintained, regular fire risk assessments to take place and fire precautions to be reviewed as appropriate

Electrical systems to be maintained in accordance with the current British Standard

Appropriate measures shall be taken to prevent noise nuisance to any person

Policies relating to the safety of children within the licensed areas to be maintained

Conditions attached after a hearing by the licensing authority

NONE

Plans

The attached plans form part of this licence and are stamped with the licence number and the date it was granted.

Signed

Licensing Officer West Wiltshire District Council

The premises licence was originally valid from 24 November 2005 This version of the licence is valid from 21 February 2007

Licence originally granted on 5 October 2005

Agenda Item 6d

Dear Hannah

The Parish Council met tonight and discussed the above application. I have added the minute decision below giving the Parish Councils reply that it does not support this application under Public safety, the traffic is already causing near misses with queuing traffic into Centre Parcs and traffic trying to go past, several incidents have been witnessed.

Application for a Variation to a Premises Licence: Centre Parcs, Longleat Forest, Warminster Application by: Centre Parcs Limited

Resolved: that under public safety, the Council did not support this application. That there was concern that the traffic from the further 3700 persons will cause even more public safety issues than were being had at present. "Increase 5,000 person limit at any one time on the premises to 8,700 people to include 'changeover days" Council wished to know how would they deal with the traffic entering Centre Parcs, should the license be approved. The volume of traffic is already causing issues. Proposed Councillor Steve Crossman Seconded Councillor Ken Windess. All were in favour it was agreed that Centre Parcs would be invited to the September meeting to discuss the issues had at present.

Kind regards

Sarah Jeffries MILCM Horningsham Parish Clerk

Society of Local Council Clerks - Small Councils Champion Society of local Council Clerks - Vice Chairman Wiltshire Branch Institute of Local Council Managers Small Councils Champion

